How to Apply for the School of Psychology Bridging Programme

STEP ONE

You need to apply and be admitted to The University of Auckland prior to your enrolment into the bridging programme and before any psychology courses are approved. To apply to the “Certificate of Profiency” or “Graduate Diploma” go to www.auckland.ac.nz and complete the online application by clicking the “Apply Now” link or telephone Admission 0800 61 62 63 or email studentinfo@auckland.ac.nz to request an application package. (You should complete this step ASAP after receiving this email as it takes time to process your application. This MUST be completed prior to attending the bridging programme advisor meeting)

Applications to The University of Auckland must be received no later than the published closing date. Applications received after the closing date will only be considered on the basis of academic merit, if there are places available. International students should start the application process as early as possible to allow sufficient time to apply for a visa.

Make sure you select the correct programme of study: either Certificate of Profiency OR GradDipSci.

http://www.studentsservices.auckland.ac.nz/uoa/home/student-services-online/sso-apply/sso-apply-admission

Once your application has been assessed you will be offered a place. You will need to accept your offer of a place before your enrolment can continue.

http://www.studentsservices.auckland.ac.nz/uoa/home/student-services-online/sso-apply/sso-how-to-accept-or-decline-an-offer-of-place

STEP TWO

Enrolments into Psychology courses must be done in consultation with the Psychology Bridging Programme Advisor. You will need to attend the bridging information session.

You will need to bring a copy of your University transcript and a copy of your degree to this meeting. Using the Psychology School Handbook (available on the school website http://www.psych.auckland.ac.nz/ua/) and this form, please list the courses that you would like to enrol into. The Bridging Programme Advisor will discuss this with you and assist in formulating your programme and timetable. Please note that “related classes” are laboratories and/or tutorials, and are required for all psychology courses. Since the labs and tutorials hold fewer students, and therefore fill up quickly, you will need to select more than one “related class” option (the timetable is available on Student Services Online via www.auckland.ac.nz then click on the Student Services Online link).
Stage II

<table>
<thead>
<tr>
<th>Course (PSYCH____)</th>
<th>RELATED CLASS</th>
<th>1st Choice No.</th>
<th>RELATED CLASS</th>
<th>2nd Choice No.</th>
<th>RELATED CLASS</th>
<th>3rd Choice No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Stage III

|                    |              |                |              |                |              |                |
|                    |              |                |              |                |              |                |
|                    |              |                |              |                |              |                |
|                    |              |                |              |                |              |                |

*Satisfactory completion of these courses (and their prerequisites, if any) does not guarantee entry into any postgraduate psychology programme. It merely indicates that the student will have adequate undergraduate preparation to be considered for selection to postgraduate psychology courses.

**STEP THREE**

Apply on Student Services online. See the link below. Follow the details and enrol in your courses on the day that the Psychology enrolments open.


As you are a bridging student you will need to apply for a concession to enrol in the courses that you select. Please email Michelle or Andrea once you have enrolled so we can approve your concession.

**Checklist for students intending to enrol in a Graduate Diploma or Certificate of Proficiency in Psychology**

- [ ] Applied for Admission to The University of Auckland:
  
  Phone 0800 61 62 63 and request application for admission or [www.auckland.ac.nz](http://www.auckland.ac.nz) and click on “Apply Now”.

  Apply for the correct programme (GradDipSci or Certificate of Proficiency) on Student Services Online.

  Ensure you have provided evidence of your previous degree with your application for admission.

- [ ] Attend an information session with School of Psychology Bridging Programme Advisors to discuss your suitability to apply for this programme and selection of your courses. You will need to bring a copy of your University transcript and a copy of your degree to this meeting.
Timetable - It is recommended that you check Student Services Online for course timings and formulate your timetable. Due to the nature of the programme, there could be some timetable clashes, however you should ensure these are kept to a minimum. Although some timetable clashes can be waived (one hour only), the school recommends that you choose courses that have no clashes.

Faculty enrolment (Science - complete online concession form on Student Services Online)

Flow chart for students intending to enrol in a Graduate Diploma or Certificate of Proficiency in Psychology

Apply for Admission to the University of Auckland
(this is a separate process from enrolment)

Phone 0800 61 62 63 for an “Application for Admission” Pack
Log into website www.auckland.ac.nz/applynow

Apply for correct programme (Graduate Diploma Arts/Science, Certificate of Proficiency) on Student Services Online.

Remember to provide copies of your academic record documents from your previous tertiary institution

Bridging Programme Information session.

Discuss your course of study with the Bridging Programme Advisor and get their approval to enrol in the courses online. You will need provide a copy of your academic record from your previous tertiary institution confirming your graduate status and bring along a list of the courses you would like to study.

Faculty Enrolment

Complete the online concession form on Student Services Online for the Science Faculty enrolment.

Faculty enrolments are processed once Admission to the University has been established and programme enrolled into on Student Services Online.

Students will be advised via Student Services Online once their enrolment has been approved. A fees invoice will be sent to students once enrolment has been approved.