

Bookmarking to legal databases

Talis bookmarking

Most university databases can be bookmarked using the general instructions for Talis Reading Lists. However, four of the legal databases require some additional steps. This guide provides the additional instructions for **Talis bookmarking** in these legal databases as well as **known database issues** with Talis.

For general guidance on Talis Readings Lists please consult the instructions on the Library website: <https://www.library.auckland.ac.nz/services/teaching-support/talis>

Link builder

The following databases require you to use the link builder feature to create Talis bookmarks:

- Lexis Advance
- Westlaw NZ
- Westlaw International & UK
- IntelliConnect
- HeinOnline

Lexis Advance additional step

Lexis Advance requires an additional step before using the link builder. To ensure all the links work off campus, you must make a change in your Lexis Advance settings:

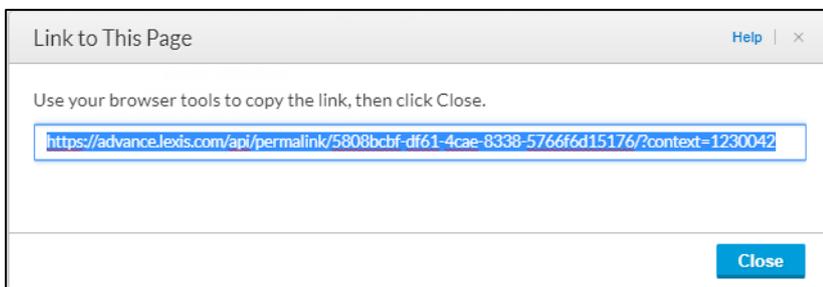
1. Click "More" (at top right in Lexis Advance), then "Settings".
2. Scroll down to the bottom section headed, "Single sign-on ID or Member Identity Profile ID to append to created links". By default, the first box will contain "SSO" and the one to its right will be blank.
3. In the second blank box, enter the UoA federationidp: TZRTHJ54655
4. Go to the bottom of the page and click the "Save Changes to Settings & Close" button.
5. In the future when you copy the permanent link, your link will have a suffix attached to it like this:
<https://advance.lexis.com/api/permalink/ea64c0a7-a89e-4017-a335-ebd8269043f5/?context=1230042&federationidp=TZRTHJ54655>

Using the link builder feature: Lexis Advance

Step 1: Find the required case/article in the Lexis Advance database. For cases the NZLR version must be selected.

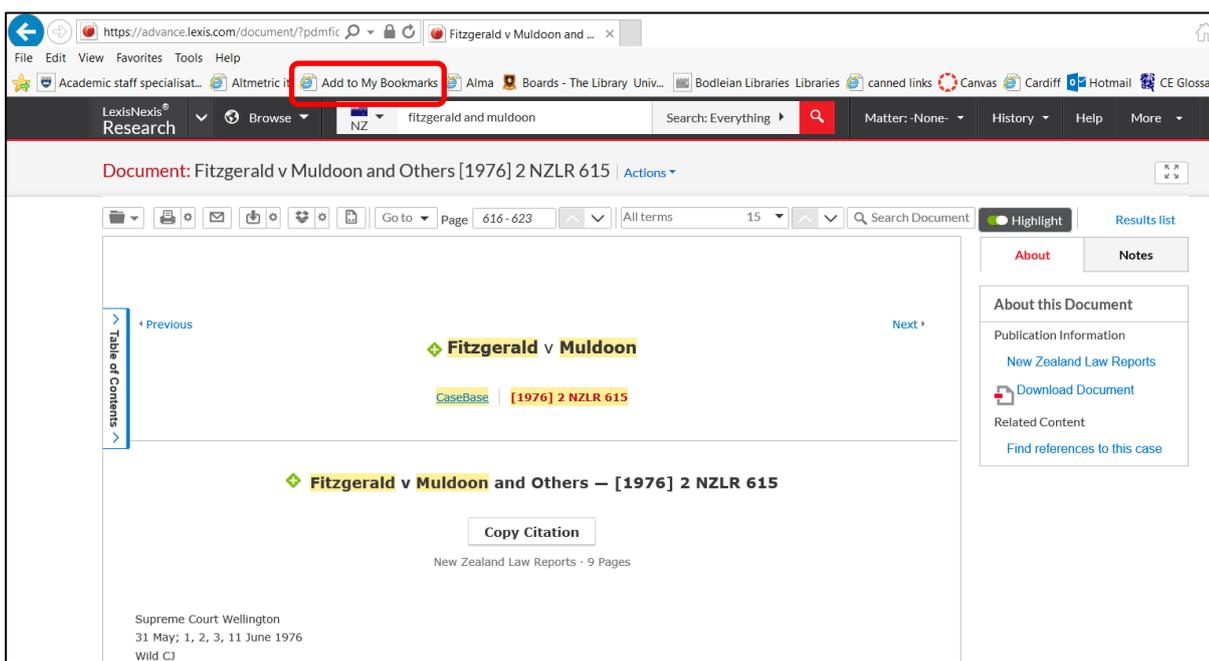


Step 2: Select “Link to this page” under the Actions link next to the case name/article title.



Step 3: Copy the link in the address box.

Step 4: Close the **Link to This Page** dialogue box and while still in Lexis Advance select **Add to my Bookmarks**.



Step 5: The Talis bookmarking template will open with the key information filled up automatically. Change the Resource Type to **Legal Case Document/Article** and use the link you copied earlier to replace the link in the **Web address** box. Ensure the **Online Resource** box is selected.

The screenshot shows the 'Manually add a new bookmark' form on the left and a LexisNexis search result on the right. The form has several fields highlighted with red boxes and annotations:

- Resource Type:** A dropdown menu set to 'Legal Case Document', with a red box around it and a note: '* Required field Resource Type *'.
- Title:** A text input field containing 'Fitzgerald v Muldoon and Others, [1976] 2 NZLR 615'.
- Web address (Online Resource):** A text input field containing a long URL: 'https://advance.lexis.com/document/?pdmfid=1230042&crd=57318052-6'. A red box is around this field, and a red arrow points to it from a text box below that says: 'Use the permanent link you copied from the database to replace the one in **Web address (Online Resources)** box.'
- Online Resource:** A checkbox that is checked, with a red box around it.
- Link to:** A dropdown menu set to 'Author'.
- Lookup:** A dropdown menu set to 'DOI'.

The LexisNexis search result on the right shows the document 'Fitzgerald v Muldoon' with a citation '[1976] 2 NZLR 615' and a 'Copy Citation' button.

You may wish to amend the **Title** field while you are here.

Now click **Create & Add to List**. You will now be able to assign this resource to a particular reading list as required.

Using the link builder feature: Westlaw NZ

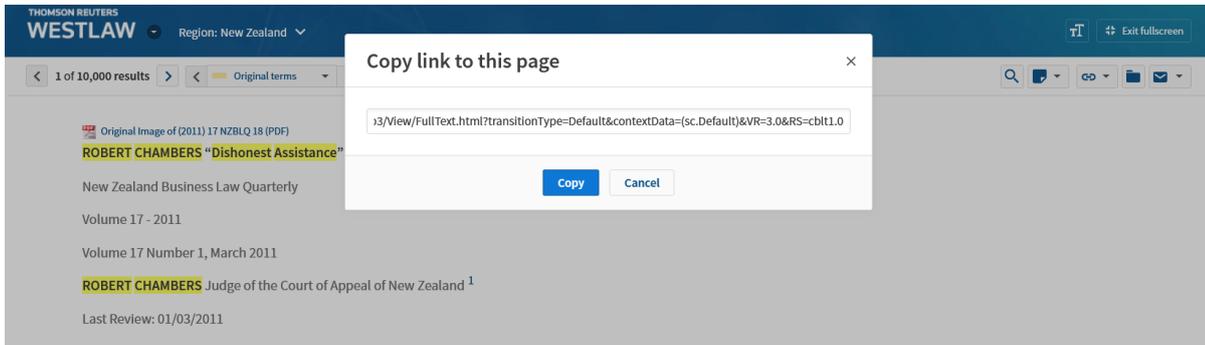
Step 1: Find the required item in the database.

The screenshot shows the Thomson Reuters Westlaw NZ interface. The search results for 'dishonest assistance robert chambers' are displayed. The top result is 'Dishonest Assistance' (2011) 17 NZBLQ 18 - New Zealand Business Law Quarterly - NZ (Approx. 16 pages). The document is highlighted in yellow. The interface includes a search bar, navigation buttons, and a list of search results.

Step 2: Use the Link Builder to create a permanent link to the case/article.



Step 3: Create the link and copy it.



Step 4: Open a word document (or similar) and paste the link into the document. Now add the text below to the end of the link and copy the NEW link.

- **&groupid=aucklandacnz**

[https://anzlaw.thomsonreuters.com/Document/Id3fd1251061111ea9baa96370827cab3/View/FullText.html?transitionType=Default&contextData=\(sc.Default\)&VR=3.0&RS=cbt1.0](https://anzlaw.thomsonreuters.com/Document/Id3fd1251061111ea9baa96370827cab3/View/FullText.html?transitionType=Default&contextData=(sc.Default)&VR=3.0&RS=cbt1.0)

Add **&groupid=aucklandacnz** to the end of this link.

[https://anzlaw.thomsonreuters.com/Document/Id3fd1251061111ea9baa96370827cab3/View/FullText.html?transitionType=Default&contextData=\(sc.Default\)&VR=3.0&RS=cbt1.0&groupid=aucklandacnz](https://anzlaw.thomsonreuters.com/Document/Id3fd1251061111ea9baa96370827cab3/View/FullText.html?transitionType=Default&contextData=(sc.Default)&VR=3.0&RS=cbt1.0&groupid=aucklandacnz)

Copy this NEW link.

Step 5: Return to the Westlaw NZ database. Close the link builder window and while still in the database select **Add to my Bookmarks** (Your **Add to My Bookmarks** tab might be on the left/right hand side or on the top of your favourites bar depending on the browser you use and the set up of your computer).

Import bookmarks... Most Visited Web author **Add to My Bookmarks** LLS Intranet Service Cloud

THOMSON REUTERS
WESTLAW Region: New Zealand

1 of 10,000 results Original terms

Original Image of (2011) 17 NZBLQ 18 (PDF)
ROBERT CHAMBERS "Dishonest Assistance" (2011) 17 NZBLQ 18
 New Zealand Business Law Quarterly
 Volume 17 - 2011
 Volume 17 Number 1, March 2011
ROBERT CHAMBERS Judge of the Court of Appeal of New Zealand ¹

Step 6: The Talis bookmarking template will open with all the key information filled in automatically. Change the Resource Type to **Article/Legal Case Document**. Use the link you copied earlier to replace the link in the **Web address** box. Ensure the **Online Resource** box is selected.

You may wish to amend the **Title** field while you are here.

Bookmarking from Westlaw NZ

Article Is part of Journal

* Required field remove

Resource Type *
 Article

Title *
 Dishonest Assistance

Author (name)
 ROBERT CHAMBERS Judge of the Court of Appeal Remove | Dual Field

Date
 2017 Remove

Page start
 18 Remove

Volume
 17 Remove

Web address (Online Resource)
<http://www.westlaw.co.nz.ezproxy.auckland.ac.nz/maf/wlnz/app/document?endChunk=1&startChunk=> Remove

Online Resource: link to **Add field:** Author Add **Lookup:** DOI Lookup

Note

Create **Create & Add to List** Cancel

Use the **new link** you created in the Word Doc to replace the link in the **Web address (Online Resource)** box.

Now click **Create & Add to List**. You will now be able to assign this resource to a particular reading list as required.

Using the link builder feature: Westlaw International, Westlaw UK, IntelliConnect, and HeinOnline

Step 1: Find the required item in the database. IntelliConnect must use BROWSE.



Step 2: Use the Link Builder to create a permanent link to the case/article.



Step 3: Create the link and copy it.



Step 4: Close the link builder window and while still in the database select **Add to my Bookmarks** (Your **Add to My Bookmarks** tab might be on the left/right hand side or on the top of your favourites bar depending on the browser you use and the set up of your computer).

THOMSON REUTERS
WESTLAW

Cases ▾ Legislation ▾ Journals ▾ Current Awareness ▾ Index of Legal Terms EU | Westl

←

Table of Contents <<

Abstract

Beyond doubt: the case against "not proven"

James Chalmers, Fiona Leverick and Vanessa E. Munro

Step 5: The Talis bookmarking template will open with all the key information filled in automatically. Change the Resource Type to **Article/Legal Case Document** and use the link you copied earlier to replace the link in the **Web address** box. Ensure the **Online Resource** box is selected.

You may wish to amend the **Title** field while you are here.

Bookmarking from Westlaw UK

Article | Is part of Journal

* Required field

Resource Type *
Article

Title *
Beyond doubt: the case against "not proven".

Author (name)
James Chalmers | Remove | Dual Field

Date
2022 | Remove

Page start
847 | Remove

Volume
85 | Remove

Web address (Online Resource)
https://uk.westlaw.com/Document/I8ED08070FB2A11EC92A098949DCD4812/View/FullText.html | Remove

Online Resource: link to **Add field:** Author | Add **Lookup:** DOI | Lookup

Note

Create | Create & Add to List | Cancel

Use the permanent link you copied earlier from the database to replace the link in the **Web address (Online Resource)** box.

Now click **Create & Add to List**. You will now be able to assign this resource to a particular reading list as required.

Known database issues

Westlaw International has a known issue when linking to Talis.

This database can be bookmarked in a Talis list however for the link to work the student must already be signed into Westlaw International. When bookmarking to this database please use the note as shown below:

NOTE: You must connect to Westlaw International before accessing this resource. Connect to Westlaw here: <http://www.library.auckland.ac.nz/databases/record/index.asp?record=westlaw>

This can be added to the **Note for Student** field when bookmarking the item. It should then display as below:



Ciccone v Associated Newspapers Ltd | International - Cases | Westlaw
Legal Case Document - **Essential resources** ▼

 NOTE: You must connect to Westlaw International before accessing this resource. Connect to Westlaw here:
<http://www.library.auckland.ac.nz/databases/record/index.asp?record=westlaw>