

Teacher Education Refresh Programme Application form

Start Date	Location	Sector	
		<input type="checkbox"/> Primary	<input type="checkbox"/> Secondary

PERSONAL INFORMATION

Legal surname:

Legal first name/s:

Preferred first name: Gender: Male Female

Date of birth	Day:	Month:	Year:
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Residential address:

Postal address if different:

Telephone	Home:	Work:	Mobile:
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Email:

TEACHER EDUCATION QUALIFICATIONS

Please give details of your teacher education programme and/or other qualifications

Teaching Qualification(s) Gained:

Institution:	Year Awarded:
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Other Qualifications:

Secondary Teacher Applicants only: What are your specialist subjects:

1st	2nd
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Attach verified copies of teaching qualifications

Please note that it is your responsibility to obtain verification of your qualifications if you were trained outside of New Zealand.

NEW ZEALAND TEACHER REGISTRATION (tick your response)

Do you hold or have you held New Zealand Teacher Registration?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your registration current?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Previous or current NZ registration number	#: _____	Expiry Date: _____
<input type="checkbox"/> Fully registered:	Years held: _____	
<input type="checkbox"/> Subject to confirmation:	Years held: _____	
<input type="checkbox"/> Provisional Registration:	Years held: _____	
If NO , what year were you last registered? What type of teacher registration have you held?		
<input type="checkbox"/> Fully registered:	Years held: _____	
<input type="checkbox"/> Subject to confirmation:	Years held: _____	
<input type="checkbox"/> Provisional Registration:	Years held: _____	

CURRENT TEACHING PRACTICE

During the past FIVE years have you taught at all in NZ? <i>(This includes full time (FT), long-term relief (LTR) and day-to-day relief (DTD) work)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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If **YES** then please give details (starting with the more recent)

Dates	School	FT	LTR	DTD
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Teacher Education Refresh (TER) Programme is being offered by The University of Auckland on behalf of the New Zealand Teachers Council (NZTC) which owns the TER Programme.

Principle 3 of the Privacy Act 1993 – “Collection of information from subject”

Personal information provided by persons applying to participate on a TER course is being collected for the purpose of determining their eligibility for participation in a course, to enable the NZTC to comply with its statutory functions and

the requirements of the TER Programme, and for administering participation on that course. The information is being collected by:

Kohia, Faculty of Education and Social Work, The University of Auckland,
Private Bag 99946, Newmarket 1149, Auckland

All or any part of that information may be held and used by The University of Auckland, and NZ TC

New Zealand Teachers Council, Level 12, 80 Boulcott Street, Box 5326, Wellington

Principle 11(a) and (f) of the Privacy Act 1993 – “Limits on disclosure of personal information”

Neither The University of Auckland nor the NZTC shall disclose the personal information collected for the TER Programme to a person or body or agency unless either or both believe, on reasonable grounds:

- (a) that the disclosure of the information is one of the purposes in connection with which the information was obtained or is directly related to the purposes in connection with which the information was obtained; or
- (f) that the information—
 - (i) is used in a form in which the individual concerned is not identified; or
 - (ii) is used for statistical or research purposes and will not

CHECKLIST

<input type="checkbox"/> Certified copies of teaching qualifications	<input type="checkbox"/> Curriculum Vitae
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Post applications to: TER Programme, Kohia Education Centre, Private Bag 99946, Newmarket 1149

Date: _____

Consent to disclosure of information

All applicants must complete and return this form with their application.

Programme applying for:

Teacher Education Refresh Programme

I, _____
(Family Name) (First Name/s)

(Previous or any other names used)

Date of Birth:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Street Address:	
Suburb:	City:
NZ Driver's Licence Number:	
Passport Number:	

I hereby consent to the disclosure by the New Zealand Police and the New Zealand Education Council of any information they may have pursuant to this application, to the Faculty of Education and Social Work, the University of Auckland. I understand that any record of criminal conviction I might have will automatically be concealed if I meet the eligibility criteria stipulated in Section 7 of the Criminal Records (Clean Slate) Act 2004.

Signed:	Date: (Day/Month/Year)
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FOR OFFICE USE ONLY

Date form submitted:

Teacher Education Refresh Professional Practicum Planning

GENERAL DETAILS

Name:			
Residential address:			
Postal address if different:			
Telephone	Home:	Work:	Mobile:
Email:			

TEACHER EDUCATION QUALIFICATIONS

Please give details of your teacher education programme

Teaching Qualification(s) Gained:	
Institution:	Year Completed:
Registration No:	

I have had teaching experience in the following NZ schools:

TER Secondary applicants please state your specialist subjects:	1st:	2nd:

PLACEMENT REQUEST

(Note: Teachers **must not** contact a school for practicum unless they are currently, or have recently been, employed in a long term relieving or permanent position in that school.) I am currently teaching in the following school and will complete my practicum in my current position.

OR

I would like the practicum office to organise a practicum for me in the following area(s):

Suitable schools in this area are:

IMPORTANT INFORMATION

Teacher Education Refresh Programme documentation

I understand that successful completion of the TER includes:

- Full commitment to the programme both in attendance and meeting expectations.
- Attendance at each of the face to face sessions.
- Completion of the four week practicum which will be assessed against the Graduating Teacher Standards.
- Submission of on-line modules which meet the specified deadlines.
- All face to face work, on-line modules and practicum will be assessed against the Graduating Teachers Standards.
- Demonstration of a high level of oral and written English language proficiency in all areas of the programme.
The Graduating Teacher Standard 4D states: "...demonstrate proficiency in oral and written language (Maori and /or English) in numeracy and in ICT relevant to their professional role."
- Completion of the four modules which will be in compliance with University of Auckland academic regulations (see below).

Plagiarism using the work of others in preparing an assignment and presenting it as your own without explicitly acknowledging – or referencing – where it came from. Plagiarism can also mean not acknowledging the full extent of indebtedness to a source. Work can be plagiarised from many sources – including books, articles, the world wide web, and other students' assignments. Plagiarism can also occur unconsciously or inadvertently. Direct copying is definitely plagiarism. Paraphrasing of another work without attribution is also plagiarism. Submitting someone else's unattributed or less than fully attributed work or ideas is not evidence of your own grasp of the material and cannot earn you marks.

Please be aware of University regulations with regard to plagiarism.

"The University of Auckland will not tolerate cheating, or assisting others to cheat, and views cheating of course work as a serious academic offence. The work that a student submits for grading must be the student's own work, reflecting his or her learning. Where work from other sources is used, it must be properly acknowledged and referenced. This requirement also applies to sources on the world-wide web. A student's assessed work may be reviewed against electronic source material using computer detection mechanisms.

Upon reasonable request, students may be required to provide an electronic version of their work for computerised review.

Students may not translate work from another source without proper acknowledgement and referencing. The use of translation machines to translate and copy texts into the target language of an assignment constitutes academic dishonesty...."

I understand the requirements to achieve successful completion of the TER Programme

Signed:	Date:	(Day/Month/Year)
Name:		