



## External Data Access Application checklist, review & decision

Application Reference number	
Principal researcher name	
Organisation name	
Date application received	
Growing Up in New Zealand dataset requested	
<b>Data Access Application: Checklist and Review of Application (Please circle appropriate option)</b>	
Has the Data Access Application form been signed by all applicable parties.	Yes/No
Has the Data Access Agreement document been signed by all applicable parties.	Yes/No
The research question is appropriate to the study context and available databases.	Yes/No
The Principal Researcher has demonstrated capability to undertake the research.	Yes/No
The Co-Researcher/s has/have demonstrated capability to undertake the research.	Yes/No
The research plan and the dissemination plan protects the sustainability of the cohort.	Yes/No
The research plan and the dissemination plan protects participant anonymity.	Yes/No
The research plan and the dissemination plan protects the guardianship of all information (Kaitiaki principle).	Yes/No
If no to any of the above, please indicate rationale	
<b>Key issues identified from the Review Team for the attention of the Data Access Committee</b>	
<b>Recommendation by Review Team to the Data Access Committee</b>	

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<b>For Internal Use Only</b>		
<b>Data Access Committee (DAC)</b>	<b>Decision (Please circle appropriate option)</b>	<b>Date of Decision</b>
Decision from DAC	Yes –application approved No –application not approved More Information Required	
Process used in decision making	DAC Meeting / Email DAC Decision	

<b>Following DAC Decision</b>	<b>Who</b>	<b>When Completed</b>
Inform applicant of outcome	External Data Access Coordinator	
If application is approved, Data Access Agreement signed	By Nominated UniServices Representative	
If application is approved, Dataset access provided	External Data Access Coordinator / Operations Manager	