Dear Student,

Welcome to the Bachelor of Health Sciences (BHSc) programme, the degree that prepares graduates for a career in health.

**Completing your enrolment**

We strongly recommend that you read the enrolment guide for the BHSc first year, and that you complete your enrolment for **both semesters**, as first year classes fill up quickly.

You will need to enrol in Semester One and Semester Two **separately** using 'Timetable Planner'.

**How to use Timetable Planner**

1) Sign into [Student Services Online](#), click the ‘Enrol’ icon.

2) Click on ‘Add classes with’, then click on ‘Timetable Planner’.

3) Select the Semester you want.

4) Click on the green ‘Timetable Planner’ button

5) Click ‘Add Course’

### Are you intending to apply for Medicine and/or Pharmacy?

**YES**

You can enrol using [Search by Cohort](#)

6) Under ‘Programme’, select your programme ‘Bachelor of Health Sciences’.

7) Under the ‘Cohort’ drop-down menu:

   i. Choose a cohort option, e.g., 'BHSC-Medicine/Pharmacy Option 1'. You will get a preview of a timetable for that cohort option. To view alternative timetable patterns, select a different cohort option.

   Click ‘Add’ for your preferred timetable combination.

8) Click ‘Done’ to return to the home page.

**NO**

You can enrol using [By Subject](#)

6) Choose your Subject and Course using the dropdown menus.

   i. Enrol in [POPLHLTH 101, 111 and TWO other elective papers](#) in **Semester 1**.

   Click ‘Add Course’ until all your courses are added. Click ‘Done’ to be taken back to the main screen.

   ii. Enrol in [POPLHLTH 102, HLTHPSYC 122, ONE elective and ONE General Education course](#) for **Semester 2**.

   Click ‘Add Course’ until all your courses are added. Click ‘Done’ to be taken back to the main screen.

7) Choose [TWO additional Semester 1 electives](#):

   - ANTHRO 102
   - ECON 101
   - ANTHRO 100
   - BIOSCI 107
   - CHEM 110
   - GEOG 102
   - GEOG 101
   - MAORI 130
   - HISTORY 102
   - MEDSCI 142
   - PHIL 102
   - PSYCH 108
   - POLITICS 113
   - PSYCH 109
   - PSYCH 108
   - SOCIOL 101
   - PSYCH 109
   - SOCIOL 103

   Select ‘Subject’, ‘Course’ and click ‘Add’, to enrol in each elective.

8) Click ‘Done’ to return to the home page when you have finished.
9) Click ‘Generate Timetables’ to see a detailed view of the timetable and click ‘View/Submit’.

10) Click ‘Send to Enrolment Cart’.

11) Accept the Terms and Conditions and Click on ‘Confirm Enrolment’.

12) Repeat steps 2-9 for Semester Two enrolment.

13) To complete your Semester Two enrolment, add a General Education course OR, if you have been advised to do so, the Academic English Language Requirement (AELR) course:

Are you intending to apply for Medicine and/or Pharmacy?

<table>
<thead>
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<th>YES</th>
<th>NO</th>
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NB: You are required to choose your General Education Course from either the Medical and Health Sciences Schedule or the Open Schedule, excluding BIOSCI 100G, MEDSCI 100G, MEDSCI 101G, POPHLTH 103G, POPHLTH 104G.

14) Click ‘Done’ to return to the home page.

15) Click ‘Generate Timetables’ to see a detailed view of the timetable and click ‘View/Submit’.

16) Click ‘Send to Enrolment Cart’.

17) Accept the Terms and Conditions and click on ‘Confirm Enrolment’.

Congratulations, you are now enrolled in your first year of the Bachelor of Health Sciences!

Making changes

In the event of exceptional circumstances that require you to change or withdraw from your cohort enrolments, please contact the Medical and Health Sciences Student Centre.

Disclaimer: The University of Auckland may not be able to accommodate a student’s personal commitments when developing potential clash-free timetables.

For any enquiries regarding your enrolment, please contact the Medical and Health Sciences Student Centre.

Kind Regards,

Dr Monique Jonas
Director, Bachelor of Health Sciences
Faculty of Medical and Health Sciences
The University of Auckland