These guidelines have been developed to optimally and fairly use School of Medicine (SoM) Postgraduate Research Student Funds in order to ensure the optimal outcomes for supervisory staff and their research students. They are also an acknowledgement, or even ‘reward’, for taking on PG research supervision.

The sums that are available in 2014 are as follows:

<table>
<thead>
<tr>
<th>Doctorates: PhD and MD</th>
<th>$3000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masters thesis</td>
<td>$1500</td>
</tr>
<tr>
<td>Masters dissertation</td>
<td>$750</td>
</tr>
<tr>
<td>BSc Hons</td>
<td>$750</td>
</tr>
</tbody>
</table>

**All funds must be spent by 31 December 2014 and cannot be carried over**

**Note**

Funds normally go to Primary Supervisor only, not Co-supervisor

PReSS Accounts. The Postgraduate Research Student Support (PReSS) Accounts provide $2,900 each year for our students, which covers some of the items in the list below. See https://cdn.auckland.ac.nz/assets/central/for/current-students/postgraduate-students/documents/press-account-information-and-operating-rules.pdf

**Guidelines for use School Of Medicine Postgraduate Research Student Funds**

Funds go ONLY to staff/students within SOM, not outside SOM

**Approved for Direct Funding includes:**

i. Where student is presenting, attending a course or directly collaborating:
   - Conference costs - registration, air fares, accommodation, poster preparation
   - Collaboration costs - air fares, accommodation
   - Course costs - course fees, accommodation

ii. Supervision where supervisor lives in another location: air fares, accommodation

iii. Consumables - directly applicable to student’s project

iv. Small equipment (vital for that particular project) such as a computer tablet required for the student’s particular research- less than $1000

v. Study participants - petrol vouchers, taxi chits, supermarket vouchers, koha etc that allows direct recruitment onto project or attendance.

vi. Publication costs - page charges, colour figures, online publication charges

vii. Thesis costs – editing, binding, illustrations
viii. Travel of supervisor to conferences/course/collaboration where the travel is travelling in direct support of students and no other funds are currently allocated to the supervisor for this travel. Medically qualified supervisors who have access to CME would not normally access these funds. Use of funds for supervisor travel should not impact on the ability to cover the specific funds needed for the student’s research after the student has accessed all their PReSS account funds.

ix. Student fees. In cases of exceptional hardship (eg student has no scholarship available to them) SoM funds can be used directly to pay student fees and/or provide them with a hardship grant.

Approved for Personnel funding includes:

Amalgamation of funds within a Department, with agreement of supervisors, for research support staff such as

- Statistician
- Study Nurse
- Postdoctoral fellow

Not approved for funding use includes:

- Computers/Laptops/tablets for general use—there are other SoM funds available for this
- Journaling of funds to a research grant to use in the following year