Accommodation Services

Conference Delegates

Accommodation RESERVATION FORM

9 December 2013 – 11 december 2013

SAANZ Sociological Association Annual Conference

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Please email to accom@auckland.ac.nz or fax to 373 7552.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Personal details: | First name |  | | Surname |  | | | Title |  | |
| Telephone | + ( ) | Mobile | + ( ) | | Fax | + ( ) | | | | |
| Email: |  | | | Street Address |  | | | | | |
| Date of arrival | | / / 20 | | Estimated time of arrival:  (arrivals after 5:00 pm by special arrangement only) | | |  | | | |
| Date of departure  (Check out time 10:00 am, later check out by special arrangement only) | | / / 20 | | Number of nights: | | |  | | | |
| Special dietary requirements: | | | | | | | | | |

**ACCOMMODATION**

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| **O’Rorke Hall,** 16 Mount Street, Auckland  **Map:** http://www.accommodation.auckland.ac.nz/uoa/home/ac-accommodation/ac-map-of-residences | Single  □ | $70 per night  Bed & breakfast only |
| **University Hall,** 30 Whitaker Place, Auckland  **Map:** http://www.accommodation.auckland.ac.nz/uoa/home/ac-accommodation/ac-map-of-residences | Single  □ | $70 per night  Bed & breakfast only |

**CREDIT CARD AUTHORISATION**

I hereby authorise Accommodation Services to hold my credit card details in case of:

* Incurrment of cancellation charge
* Miscellaneous charges e.g. lost keys or room damages
* Final room settlement

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| --- | --- | --- | --- | --- |
| Name on card |  | | | |
| Card number |  | | Three-digit security number on back of card |  |
| Expiry date | /20 | Cardholder signature |  | |

**CONDITIONS OF RESERVATION**

*Pre-booking is essential. A charge in the amount of 30% of the total booking will be forfeited for cancellations later than 1 week before arrival. Linen and towels are included in the rates.*

*There is a $100 replacement charge for each lost key and a $25 replacement charge for each lost swipe tag.*