**FACULTY OF ENGINEERING**  
**Admission and Enrolment Approval Form for**  
**Master of Engineering Management Projects (FOE–PG03)**

This form is to be used by applicants for the Master of Engineering Management. Upon the approval into the programme, this form is to be used for enrolment into a 45-point ENGGEN 766A/B

Please email the **completed** form to `foe-pgooffice@auckland.ac.nz`.

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### (I) Applicant’s Details:

<table>
<thead>
<tr>
<th>Family Name:</th>
<th>Given Name(s):</th>
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<thead>
<tr>
<th>University of Auckland Student ID Number:</th>
<th>Application Number:</th>
<th>Start Term:</th>
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### (II) Host Company Details:

- **Full Name of the Host Company:**

- **Company Full Address:**

- **Company Website:**

- **Company Brief Profile:** (company nature, products and services, number of employees, other details)

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<tr>
<th>Full Name of Your Potential Supervisor in the Host Company:</th>
<th>Supervisor’s Position Title:</th>
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<tr>
<th>Supervisor’s Contact Phone Number:</th>
<th>Supervisor’s Contact Email Address:</th>
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### (III) Project Details:

1. **What specific problem in the host company are you intending to focus on?**

2. **What is currently known about this problem in the company?**
(3) What aspect of management theory are you applying to this project?

(4) What research method will you use in order to achieve each objective?

(5) What can be learned from your project that can be applied to other organisations or other projects?

(6) Are you confident that you can complete the project and submit the reports in 2 semesters?

(IV) Comments from the Potential Supervisor:

(1) Do you agree to be the Supervisor of the above named candidate?

(2) How are you intending to supervise the candidate?

(3) Do you agree to report regularly to the Programme Advisor of the Master of Engineering Management regarding the candidate's progress?

(4) Other Comments:

Supervisor’s Signature: Date:
(V) Applicant’s Consent:

I understand that:

• On submission of this form, information of the host company and the project provided above will be used for assessment of my application for admission into Master of Engineering Management.
• If I am accepted into the programme, information on this form will be used for enrolment into a 45-point course ENGGEN 766A/B Engineering Management Project.
• If I make any changes to the project detailed above, without written approval from my Programme Adviser, this may adversely affect my ability to pass the course.
• I will become liable for the Tuition Fees and all associated fees for this project in which I enrol.
• An invoice will be sent to me and I must pay, or make provision to pay, before the due date stated on the invoice.
• If I wish to withdraw from this course, the request must be made in accordance with the Statutes and Regulations as published in The University of Auckland Calendar.
• The last day to withdraw or change the enrolment of this course is the fourth Friday of the first semester of enrolment. Beyond this date, I will still be liable for the tuition fees and all associated fees of this course, and I will be considered as failed in this course.
• I am responsible for ensuring that my project is to be submitted to the Engineering Student Centre by the last day of the second semester of enrolment.

Applicant’s Signature: ____________________________ Date: ____________

Page 3