

Manually connecting to network data locations

There are a number of network locations where user data can be stored and when a user logs in within Faculty of Engineering on a *managed* device a *login script* is automatically run in the background which connects them to their various network based data locations.

In the Faculty of Engineering the most common data locations are:

- **Home:** Personal storage space allocated to each user.
- **Long Term Archive:** Storage space allocated to users and groups to keep data which needs to be readily available for reference at any time in the future.
- **Projects:** Storage space allocated to users and groups of users where they can store data accumulated whilst pursuing project type activities.
- **Research:** Storage space allocated to users and groups of users to store data accumulated whilst pursuing Research type activities.
- **Shared:** Storage space where users can share data with other users.
- **Applications:** Storage space where licensed and approved software can be placed and either pushed out to client devices or in some cases run from.

Each network data location is assigned a particular *letter* to easily identify and reference the location and the data therein.

- Home: **H**
- Long Term Archive: **L**
- Projects: **P**
- Research: **R**
- Shared: **S**
- Applications: **Y**

The *paths* to each network location are as follows:

- Home: <https://files.engineering.auckland.ac.nz/hdrive/userID>
- Long Term Archive: <https://files.engineering.auckland.ac.nz/ldrive>
- Projects: <https://files.engineering.auckland.ac.nz/pdrive>
- Research: <https://files.engineering.auckland.ac.nz/rdrive>
- Shared: <https://files.engineering.auckland.ac.nz/sdrive>

- Applications: <https://files.engineering.auckland.ac.nz/ydrive>

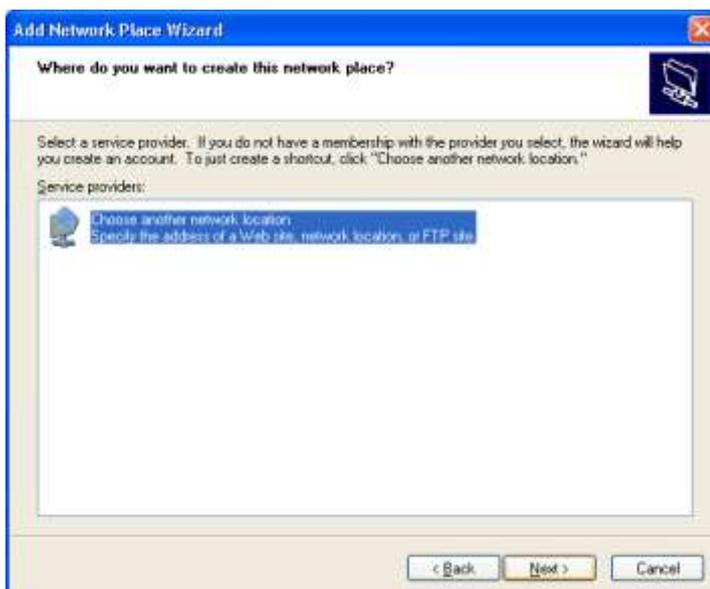
How to manually connect to network locations

Option 1

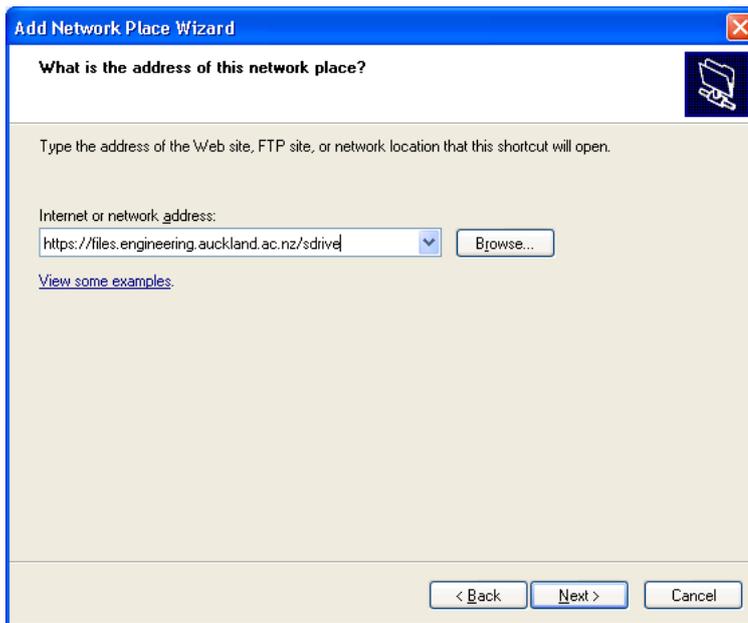
1. Click the **Start** button, choose **My Network Places** option.
2. Under **Network Tasks**, choose **Add a Network Place** to initiate the setup wizard.



3. Click the **Next** button.



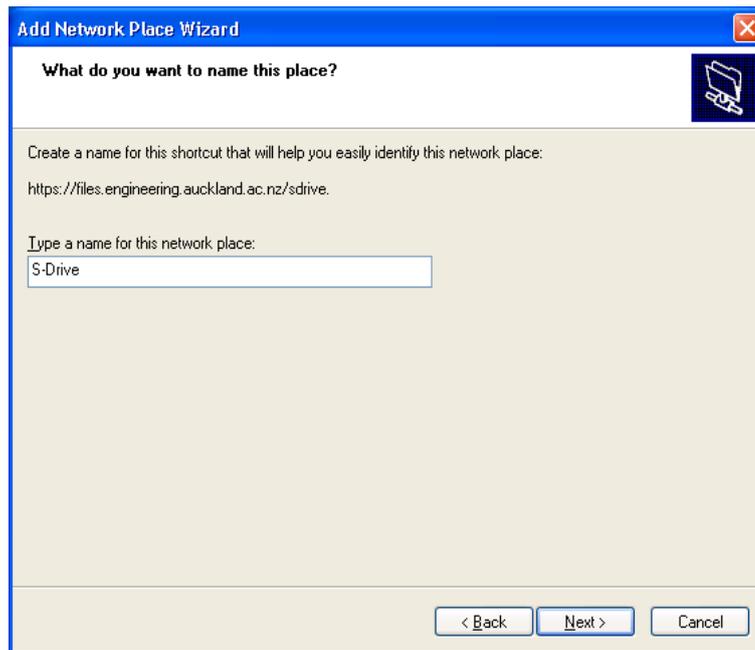
4. Click the **Next** button.



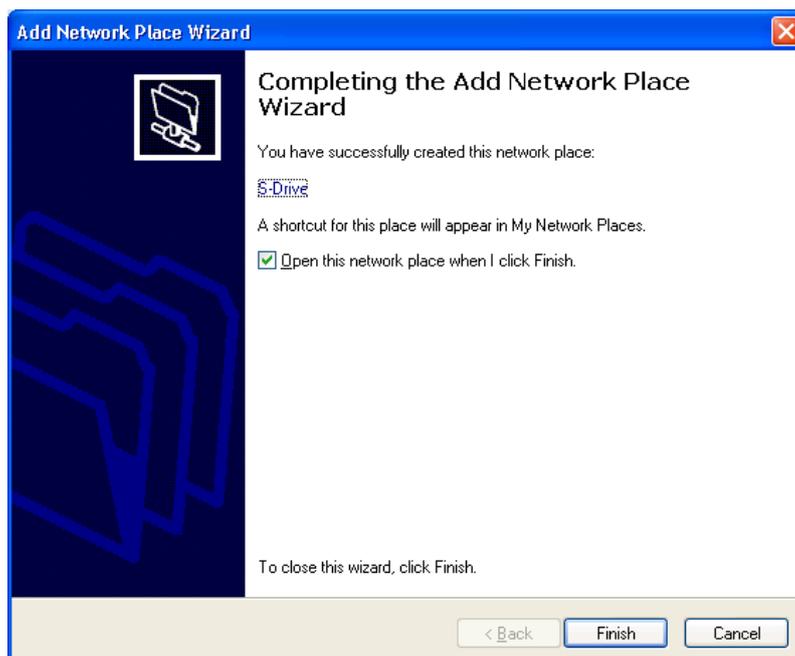
5. Enter the path to drive that you want to connect to and click the **Next** button.



6. Enter your UOA credentials and click the **OK** button



7. Enter a **name** for your network location and click on the **Next** button.



8. Click the **Finish** button.



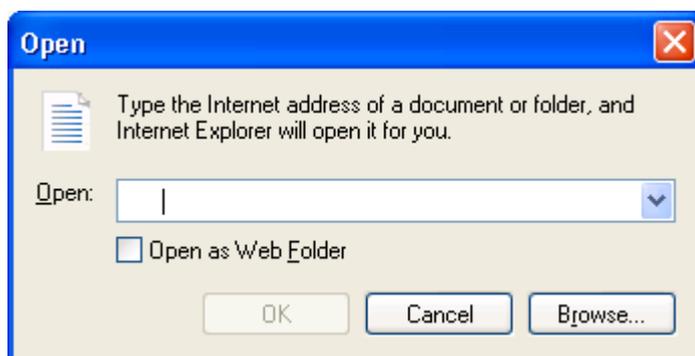
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Option 2

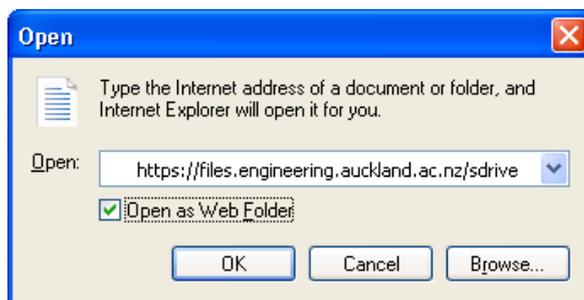
1. Open up Internet Explorer



2. Chose **File** tool bar menu item then select the **Open** option.



3. Enter the path to drive that you want to connect to, tick the **Open as Web Folder** option and click the **OK** button.



4. Enter your UOA credentials, and click on the **OK** button.



5. You should now have access to your network location

