



SAFETY COMMITTEE MEETING
Thursday 13 February 2014
Dean's Suite, 401.511 at 12pm

MINUTES

Present: John St George, Geoff Kirby, Malcolm McCarthy, Rod Chan, Neil Edmonds, Peter Buchanan, Ian O'Keefe, Mehdi Shahbazpour, Stephen Olding, Dariusz Kacprzak.

In attendance: Noletta Baatjes

1. Apologies

Hayley Schnell, Steve Warrington, Cathy Comber, Gordon Mallinson, Filicia Wicaksana.

2. Minutes of previous meeting

The minutes of the previous meeting were tabled and accepted.

Chair welcomed Neil Edmonds to the meeting – Neil is representing Tamaki.

3. Matters Arising

Ask Hayley to send an email to all Department Managers to ensure that floor wardens are up to date – **Noletta to action.**

4. Web page

First aiders' names to be published on web page – **get list from John.**

5. Brent Sutton Safety Audit report

Ian briefly discussed the content of the draft report and the process that will be followed. A meeting with the Deputy Dean, Ian and Brent Sutton has been arranged to clarify issues raised by the report and what actions need to be addressed before releasing the report.

It was asked why the report is not submitted to the Committee first.

The chair explained that the Deputy Dean commissioned for it hence him and the Dean discussing it first.

It is recommended that we check whether Health & Safety is an item on the Agenda at the Executive Meetings – **John to action**

6. Update of implementation of GoldFFX

Ian reported that he has no details on the GoldFFX.

David Jenkins is the person dealing with GoldFFX and Ian is not sure on the progress.

7. Safety incidents in the FoE and University

John reported that there were seven incidents in the faculty 5 is from C&M. There were concerns about safety showers on level 3 in building 404. In lieu of the building refurbishment it is unlikely this will be remedied. Ian reminded everyone that showers and eye washes must be flushed and checked regularly since the first few seconds are critical.

It was suggested that Tamaki can use a hand held shower temporarily. We were reminded that showers and hand basins shouldn't be close to the furnace. Ian discussed best practices and where to find more info on Safety in the workplace.

It was reported that staff raised issues of the dust entering offices with the refurbishment going on, as there was lead in the paint. Property Services have commissioned a company to check the air quality and we are waiting for the report. If there are levels of concern (exposure to lead), people affected will have the option of having a blood test done.

Ian will send the report to John and he will inform the Faculty.

Safety Issues around the University:

Tragic incident occurred at the Business School – a student committed suicide. It was stressed that we should keep an eye on students of concern – inform students that there are counselling and other avenues where they can seek help. Ian to forward Noletta the URL to put on the web page. **Ian to action.**

A suggestion was made that labs adopt uniform rules across the different campuses within the University in regard to PPE and entry. This would apply to Newmarket.

It was recommended that a Safety Sub-Committee be established at other locations, namely Tamaki and Newmarket.

8. Any other business

It was reported that noise levels in the offices from Symonds Street traffic is high. John said they have a student who can measure the noise levels. **John to action.** It was asked when Baseline Health testing will be done. Departments to submit names and then the testing will be arranged. **John to action.**

Meeting closed at 1.10pm.