



SAFETY COMMITTEE MEETING

**Thursday 10 April 2014
Dean's Suite, 401.511 at 12pm**

MINUTES

Present: John St George, Gordon Mallinson, Gokhan Bingol, Stephen Olding, Yuting Zhu, Cathy Comber, Rod Chan, Steve Warrington, Malcolm McCarthy, Peter Buchanan, Leonid Ostrovsky, Ian O'Keefe, Hayley Schnell

In attendance: Noletta Baatjes

1. Apologies

Dariusz Kacprzak, Mehdi Shahbazzpour, Geoff Kirby

2. Minutes of previous meeting

The minutes of the previous meeting were tabled and accepted.

3. Matters Arising

There is no update of implementation of GoldFFX as yet. Steve Warrington volunteered to follow up on this. **Steve to action.**

The student who was going to measure the noise levels in the offices from Symonds Street has taken ill. John will find a replacement. **John to action.**

4. Web page

No changes.

5. Actions from Safety Review

Gordon discussed the Safety Review Report. He tabled and distributed a "Schedule Responses to the 2014 Health and Safety Review" form. The meeting has to discuss and identify people who will be involved in actioning these.

It was noted that it is a fair report which highlighted all our shortcomings. Gordon stressed that the Dean is behind improving the conditions and safety of the labs.

There will be a budget – HoD's and the Dean will discuss this.

There was a suggestion that we get students along with a person in charge to do the testing/tagging.

It was said that all electrical appliances over at ECE get checked every year by the technicians.

We need to speak to Margaret and Mike about signage in Newmarket –

Gordon to action.

It was reported that a Health and Safety course was introduced to Part 2 students at ECE.

6. Safety incidents in the FoE and University – Ian O’Keefe

Our faculty’s evacuation was reasonably successful. Ian will send the results through to John and Hayley.

Ian is pleased to report that no high levels of lead were found in the blood tests taken by staff.

7. Any other business

No other business

Meeting closed at 1pm.