Faculty of Engineering
Safety Committee

Terms of reference

Policy
The Faculty of Engineering is committed to providing a safe and healthy environment in accordance with the Health and Safety policies of the University as set out by the Occupational and Environmental Safety and Health Advisory Committee.

Purpose
- To provide a forum, of nominated or elected management and staff representatives who are endorsed by staff, to enable staff and unions to communicate to management issues of interest and concern related to health and safety and to encourage staff participation in the ongoing maintenance and improvement of a safe and healthy environment
- To review emergency preparedness – evacuation wardens, first aiders, first aid and civil defence facilities
- To plan and monitor the annual hazard review exercise and ongoing hazard management issues
- To inform and increase awareness of Health and Safety.
- To advise the Faculty on procedural matters
- Maintain standards to provide a healthy and safe working environment for everyone who works, studies, visits or conducts business in the Faculty of Engineering.
- Maintain effective accident/incident reporting and hazard management procedures.
- Ensure key staff have responsibilities and accountabilities for health and safety management.