



EDUCATION AND SOCIAL WORK

2017 Timetable and Enrolment Information

Bachelor of Education (Teaching) Primary Year 1 Students Manukau

New students - can you enrol yet? Please note, you cannot enrol until you have:

1. Applied for admission to a programme.
2. Been offered a place in the programme.
3. Accepted the offer.

Welcome to the Faculty of Education at the University of Auckland. Once you have been admitted to the University, been offered a place in the programme, and accepted that place (i.e. you are matriculated), you need to enrol into courses for semester 1 and 2. If you have been offered a conditional offer, such as applicants waiting for their NCEA results, you will not be able to matriculate or enrol into courses until the conditions of our offer have been met. Enrolment clinics will be available to assist students if necessary. Please check the website for details.

With **Student Services Online** you will be able to enrol directly into your courses at

<http://www.studentservices.auckland.ac.nz/uoa/home/student-services-online/sso-enrolment>.

Video tutorials are available on this website to help you with your enrolment. You have **8** courses that you must undertake in Year One, 4 courses in each semester, if you are a full-time student.

I have indicated lecture numbers for courses within the BEd (Tchg) Primary programme. Please choose the particular ones listed to ensure you are enrolled in the correct course for your pathway.

Semester 1

EDCURRIC 104	Primary Mathematics	Lecture 15402
EDUC 119	Development, Learning and Teaching	Lecture 14365 + tutorial
EDCURRIC 101	Arts Education Primary	Lectures 19049

ENGLISH 121G for those required to complete AELR (Academic English Language Requirement) Lecture number **18843** and one tutorial.
Successful completion of this course will meet both AELR and General Education requirements.

GENERAL EDUCATION You may take ENGLISH 121G **or any other General Education course** available from the appropriate schedules either Open or Education and Social Work. See details following.

Go to www.auckland.ac.nz/uoa/cs-general-education to find out what **General Education** courses are available. Choose those that do not clash with your BEd(Tchg) Primary timetable allowing for travelling time if they are taught at the City campus. Note that only courses with the **G suffix** from the Open and Education & Social Work Schedules satisfy the General Education requirement. **Please be advised that we also offer DANCE 101g, lecture number 19126 and one tutorial here at Manukau.**



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Semester 2

EDCURRIC 102	Language and literacy	Lecture 46217 + workshop
EDPRAC 101	The Professional Teacher	Lecture 46560 + field placement
EDUC 118	History and Society in New Zealand	Lecture 45775 + tutorial
EDPROFST 100	Hapai Akonga	Lecture 46153 + workshop

Part-time Students

Please choose two courses to do in each semester. Please note that you can't enrol into EDPRAC 101 until your second year of study.

Timetable

You are able to view your timetable from the following link:

<http://www.studentservices.auckland.ac.nz/uoa/home/student-services-online/sso-my-timetables-grades-course-history>.

Concessions

When an enrolment fails due to an error there may be an opportunity to apply for an online concession providing it meets the listed criteria. A reason for the concession must be selected from the drop down box.

Please note that a full class is not a valid reason for a concession. This situation may change as students alter their timetables. **Please be aware that there may be a time delay in processing your concession.**

See: <http://www.studentservices.auckland.ac.nz/en/sso-enrolment/sso-apply-concession.html>

For details on "How to Apply for a Concession"

Practicum Placement

You will receive an email about how and when to indicate practicum choices online via the following link:

<https://placements.education.auckland.ac.nz>

You will not be able to access this site until 24 hours after enrolment into your practicum course.

Some Useful Contacts

Education Student Centre

education@auckland.ac.nz

University of Auckland Student Helpline

0800 61 62 63

StudyLink (loans and allowances)

0800 88 99 00 www.studylink.govt.nz



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Important Dates	
Orientation Day	1 March
EDPRAC 101	25 Sept-29 Sept 16 Oct- 3 Nov
Semester 1 starts	6 March
Semester 2 starts	24 July
Semester 2 ends	17 November

Deadlines for changing your enrolment

Semester/Quarter	Deadline for adding or deleting courses with refund of fees	Deadline for withdrawing from courses
Summer School	11 January 2017	10 February 2017
Semester One	17 March 2017	19 May 2017
Semester Two	4 August 2017	6 October 2017
Double-semester (A and B) Semester One start	31 March 2017	27 October 2017

Further details are shown through this link:

<https://www.auckland.ac.nz/en/study/applications-and-admissions/enrolment/changing-your-enrolment.html>