

2017 Timetable and Enrolment Information

Graduate Diploma in Teaching (Primary)

Welcome to the Faculty of Education and Social Work at the University of Auckland. As you have accepted a place in the programme (ie you are matriculated) you now need to enrol into courses for the year.

For part-time enrolment information please go to page 2.

Full-time Enrolment Guide

- Cohort Enrolment – each student **MUST** enrol in **ONE stream**
 - Each course has a number of different class options
 - The class you choose for one course determines the “set”, “stream” of classes for all other courses. It determines the group (cohort) of students you will be with for the whole year
 - Enrolments will be monitored and amended by Faculty, without consultation, in the event that they do not sit in a single stream.
 - Follow the instructions in this document to ensure you find the **stream** that most closely fits your needs.
- There are 12 courses that you must undertake, 7 in semester one and 5 in semester 2.
- There are 4 timetable streams for 2017 (A, B, C, D).
- **Password/Login** - If you have forgotten your password/UPI and cannot access Student Services Online, please phone the Student Helpline 0800 61 62 63 ext 85100.

Timetable Planner

Please enrol using the **Timetable Planner** (www.auckland.ac.nz/timetableplanner) – it makes enrolment easier and faster!

Timetable Planner will look at your choice of stream (cohort) which will enable you to see which of the stream options most closely aligns with your other commitments. You are required to enrol in a pre-determined set pattern of classes. Please follow the instructions below:

1. [Log into Student Services Online](http://www.studentservices.auckland.ac.nz), (www.studentservices.auckland.ac.nz) choose your semester, and click on the big green button that says ‘Add classes with **Timetable Planner**’.
2. Click the ‘Add Courses’ button and select the ‘Search by **Cohort** (Eligible Programmes Only)’ tab.
3. Under ‘Select Programme Plan’, choose your programme (GradDip Primary in Teaching (PRIM-GDTPR)).
4. Under ‘Select **Stream**’ choose an option. You will then get a preview of your timetable.
5. Click ‘Add **Stream** option’.
6. Enter any personal commitments you may have (such as part-time work).
7. Click ‘Generate Timetable’. You will be able to see a detailed view of a possible timetable.
8. Once you have viewed your timetable, click ‘Send timetable to enrolment cart’.
9. You can then proceed with the rest of your enrolment.

Practicum Placement

Please go to <https://placements.education.auckland.ac.nz> to indicate practicum choices online.

You will not be able to access this site until 24 hours after the time you enrolled into your practicum course. Choices must be completed online by 16 January 2017. If you have missed this deadline you will need to go into the Practicum Office to pick up a hard copy form (H202).

Part-time Enrolment Guide

- Cohort Enrolment – each student MUST enrol in **ONE stream**
 - Each course has a number of different class options
 - The class you choose for one course determines the “set”, “stream” of classes for all other courses. It determines the group (cohort) of students you will be with for the whole year
 - Enrolments will be monitored and amended by Faculty, without consultation, in the event that they do not sit in a single stream.
- In your first year you will take 4 courses in Semester 1 and 2 courses in Semester 2.
- There are 4 timetable streams for 2017 (A, B, C, D).
- **Password/Login** - If you have forgotten your password/UIP and cannot access Student Services Online, please phone the Student Helpline 0800 61 62 63 ext 85100.

Year 1 - Courses, Streams & Appropriate Class Number to use					
Sem 1		A	B	C	D
EDCURRIC 604 Health and Physical Education	Lecture	14195			
	Wkshp	14204	14206	14206	14207
EDCURRIC 621 Arts, Languages, Literacies	Lecture	14098	14100	14100	14102
	Wkshp	14097	14105	14105	14106
EDCURRIC 628 Maths Statistics and Technology	Lecture	14108			
	Wkshp	14109	14109	14110	14110
EDPROFST 601 Te Ao Maori		13874			
Sem 2		A	B	C	D
EDCURRIC 622 Arts, Languages, Literacies	Lecture	46107	46106	46106	46105
	Wkshp	46111	46110	46110	46109
EDCURRIC 629 Maths, Stats & Tech	Lecture	46267	46267	46262	46262
Year 2 - Courses, Streams & Appropriate Class Number to use					
Sem 1		A	B	C	D
EDPROFST 608A Learning and Teaching in NZ	Lecture	14212			
	Wkshp	14221	14221	14187	14187
EDCURRIC 610 Science Education	Lecture	14096			
	Wkshp	14099	14099	14101	14101
EDPRAC 607A Professional Practice in Context		Lecture 14128 + Field 13843			
Sem 2		A	B	C	D
EDCURRIC 611 Social Studies Education	Lecture	46128			
	Wkshp	46103	46103	46142	46142
EDPRAC 607B Professional Practice in Context		Lecture 45813 + Field 45809			
EDPROFST 608B Learning and Teaching in NZ	Lecture	45824			
	Wkshp	45960	45960	45862	45862

Concessions

When an enrolment fails due to an error, there is an opportunity to apply for an online concession providing it meets the listed criteria. A reason for the concession must be selected from the drop down list.

Timetable

You are able to view your timetable from the following link:

<http://www.studentservices.auckland.ac.nz/uoahome/student-services-online/sso-my-timetables-grades-course-history>.

Important Dates

Important Dates 2017				
Dates for Graduate Diploma in Teaching (Primary) may differ from other University of Auckland dates				
Orientation	Monday 23 January			
Semester 1	Semester Start Date	23 January	Semester End Date	30 June
Practicums	7 – 17 February (2 weeks)	29 May – 30 June (5 weeks)		
Semester 2	Semester Start Date	24 July	Semester End Date	24 November
Practicum	16 October – 17 November			

Orientation – 23 January 2017

It is compulsory for you to attend your programme orientation.

Holiday/Study Breaks

Do note that the Faculty of Education and Social Work semester schedule and holiday breaks differ from the University of Auckland schedule. Faculty of Education and Social Work holiday breaks usually align with the school holiday weeks; study and assignment preparation is often required during these times.

Useful Contacts

Education & Social Work Student Centre
University Contact Centre
The University of Auckland Calendar
StudyLink (loans and allowances)

education@auckland.ac.nz
0800 61 62 63
www.calendar.auckland.ac.nz
0800 88 99 00 www.studylink.govt.nz