**Starpath Quality Assurance Checklist: three way conversation**

# Focus/content:

* 1. Student goals: short medium long term
	2. Specific targets: ……………………………………………………………………………..
	3. Achievement: past current future
	4. Subject choices: ……………………………………………………………………………..
	5. Study issues: positive mixed negative
	6. Family involvement: …………………………………………………………………………..
	7. Decisions/actions before next PST: ………………………………………………………..
	8. Attendance: positive mixed negative
	9. Other behaviours: positive mixed negative
	10. Other (e.g. personal touch): ……………………………………………………………………

**Data based:** profile targets (TL) credits

**Interactive:** 3-way 2-way TS TP SP

**Quality:** engaging perfunctory uneasy/tense

**Effectiveness:** Q answered issues clarified decisions made

**Summary evaluation:**

3-way talk



Data-based



Individualised



Achievement- focussed



**Printed information given to parent/student:**

**Any other observations/comments:**