HAZOP COVERPAGE

This form must be stapled to the required documentation* (relating to any SMOU and HAZOP performed). No one is to sign this form until the relevant documentation has been reviewed. The User is to keep this form and documentation in his/her Green Folder. This completed coverpage AND related documents on SMOU and HAZOP constitute a Permit to Work.

Name of User (Researcher): __________________________________________

Project Title: _______________________________________________________

By signing this form the:

• User agrees to follow the work process as detailed in the accompanying documentation (SMOU and HAZOP)

• Supervisor confirms that he/she has reviewed the attached documents (SMOU and HAZOP), consulted with the CTO and appropriate PIC/s where necessary or required, and is satisfied that the user can proceed safely with the work.

• NOTE: If there is a new procedure to be used, or any modification to be made, the USER and SUPERVISOR must prepare a NEW coverpage with attached documentation.

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
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<tbody>
<tr>
<td>USER</td>
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<td>SUPERVISOR</td>
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This cover page refers to the documentation enclosed and is for the following:

Lab Room number/s:

Specific experiment or procedure

(Name the experiment/s for which you have prepared the HAZOP for)

Equipment

(Name the major equipment that is involved in the HAZOP)

NOTES/GUIDE

• This coverpage must be accompanied with all relevant supporting *documentation (e.g. HAZOPS, MSDS, Risk Assessments, Hazard Identification) contained within a department-issued Green Folder.

• PIC = Person-In-Charge of the lab; CTO = Chief Technical Officer

• The researcher/user named above should be able to produce this work permit AND the green folder when required to by an authorised person (e.g. PIC, CTO). Non-compliance will be dealt with accordingly.