



FREQUENTLY ASKED QUESTIONS ABOUT HOLDING PRIVATE FUNCTIONS AT THE GUS FISHER GALLERY

When is the gallery available for weddings / book launches / corporate functions / conferences / cocktail parties / birthday celebrations / photo shoots and other private functions?

The Gus Fisher Gallery is available for private events outside our normal opening hours and has become a popular venue for many high-profile events. The gallery is open to the public Tuesday–Friday 10am–5pm, Saturdays 12-4pm, and is available for bookings outside those times. The venue must be returned to its original state and vacated by the arranged time, which can be no later than 11pm. Hired furniture and other items must be delivered immediately prior to the function starting and collected by 9.30am the following morning.

Can we do the catering ourselves?

Yes – venue hire allows use of the space and you are free to make whatever other arrangements you choose – we do not encourage seated dinners as the gallery has minimal kitchen facilities. If you like, we would be happy to recommend caterers who have previously serviced functions at the gallery.

Are we allowed to serve alcohol?

If your caterer does not already have a license to do so, you may need to arrange a special license with Auckland City Council, which takes 20 working days and costs \$63 – we can help with this process. If you are part of The University of Auckland, you can arrange permission to have alcohol on campus through an internal procedure.

Can we decorate the venue?

The selection of artwork already on display in the gallery provides a setting for your function that cannot be replicated in any other kind of venue and we hope this makes your event a memorable one. You can bring in additional decorations but artworks cannot be interfered with or put at risk. Due to smoke alarms, candles are not allowed – the fire service is very protective of our fabulous historic building. Please contact us to find out more about our exhibition schedule and what works will be on display at the time of your event.

What will it cost to use the gallery?

Every event is different with charges usually ranging from \$600-\$1200+GST, depending on the duration, scale and complexity of the function. Special rates are available for community groups and staff at The University of Auckland.