

24 HOUR ACCESS TO CHEMISTRY DEPARTMENT FACILITIES

The Head of School has made a decision who can have 24 hour access to this building, factoring in emergencies. These names (less than 10 for the whole department) have already been given to security.

If for any reason you believe you need 24 hour access for either a limited period or full-time your request will be assessed case by case. You are required to get the **Individual Approval Form** from the School Manager.

In these circumstances you will be required to have an approval form signed.

In addition to the requirements for Normal University Closure Times you must advise Security/UniSafe on each occasion that you will be accessing the Facilities over the period midnight to 6am on any day of the week.