

Change of name

1. Personal details - Previous name

Family Name:	ID Number:
First Name/s:	Date of Birth:

2. Name change request

NEW Name:

First name(s)	Middle name(s)	Family name(s)

Title (select one)

Mr
 Mrs
 Miss
 Ms
 No Title
 Other _____

Do you require notification once this change has been actioned so that you can obtain a new ID card?

Yes No

3. Evidence provided

The evidence must *link both the current name and the new name*; this means a combination of documents may be required.

Please submit certified documents that are a photocopy of the original, endorsed with the statement "Original sighted. Certified true copy" by one of the following:

- Justice of the Peace
- Solicitor of the High Court
- Notary Public

Certified documents must be stamped and include the certifier's full name, signature, title and the date.

Alternatively you can bring your original documents to our Student Information Centre located in Room 112, 22 Princes Street, Auckland where the staff can copy and certify your documents.

We cannot accept photocopies of certified documents or copies sent by fax or email.

If you are...	Acceptable evidence includes...
International Student	Passport (<i>we do not accept 'observations' and 'also known as' statements in passports</i>) Marriage certificates Name change certificates
Permanent Resident	Resident visa/Permanent Resident visa (<i>including the front page of your passport</i>) New Zealand/Australian name change certificate New Zealand/Australian marriage certificate Note: <i>If you have married or changed your name in a country other than the one you have residency in we will only be able to update your name once you have updated your Visa</i>
New Zealand or Australian Citizen	New Zealand/Australian name change certificate New Zealand/Australian birth certificate New Zealand/Australian citizenship certificate Marriage certificate

4. Your signature:

Date:

OFFICE USE ONLY:

Initials: _____ Date: ____ / ____ / ____