Applications and Admissions
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THE UNIVERSITY OF
AUCKLAND
Te Whare Wānanga o Tāmaki Makaurau
N E W   Z E A L A N D

Application for Prior Course and Credit Approval for External Study

Applicant details

ID number: [   ]

First name/s: [   ]   Last name: [   ]

Current programme of study at UoA: [   ]

Will you complete the programme this year?
○ Yes   ○ No

Year of proposed external study: [   ]   Name of other institution: [   ]

Will you be enrolled in courses at the UoA in the same year? (If yes, you require approval from the Dean of the relevant Faculty)   ○ Yes   ○ No

State reason for application:
(Attach additional page to this form
if necessary) [   ]

Proposed courses:	Credit recommended: (Dean to complete)

Student's declaration

I have read and understood the Credit Regulations as set out in the *University of Auckland Calendar*, and I acknowledge that the approval of credit is subject to the Application meeting the requirements of the Credit Regulations and the relevant programme regulations for the qualification for which I am enrolled.

I understand that applying for prior approval of external transfer credit does not guarantee the award of any credit and that stage 3 and postgraduate credit may not be able to be awarded for some programmes.

I understand that the University of Auckland may refuse approval of the external study.

I understand that the assessment of external transfer credit is an academic decision and the time taken for a decision varies by case and the timing within the academic year.

I understand that an application fee may be charged for the prior approval of external transfer credit.

IMPORTANT: Domestic students will be charged a non-refundable fee for assessment of previous tertiary study. If this study was completed in New Zealand a NZ$85 fee will be charged, if tertiary study was completed overseas, or both in New Zealand and overseas, then a NZ $140 fee will be charged. This charge is payable irrespective of the outcome and will be charged to the student's account. The fee will be charged at the time of assessment.
Please ensure your contact details in Student Services are correct.

Signature: _____   Date: [   ]

Please submit the completed form with relevant payment to the Student Information Centre, The ClockTower, Room 112, 22 Princes Street.

Dean's approval

Name: [   ]   Signature: _____   Date: [   ]

Dean's comments (if any):
[   ]