**Decision Tree for which Type of Contract is Appropriate**

**Source** – HR Policy for Appointments: GTA & TA

**Key**

- **Contract Type:**
  - Casual Employment Agreement
  - PeopleSoft NAR - Casual
  - PeopleSoft NAR - Lecturer
  - PeopleSoft NAR - PTF
  - PeopleSoft NAR - Tutor
  - PeopleSoft NAR - TA
  - PeopleSoft NAR - GTA

- **Approval Process:**

**List A Duties**
- tutoring
- preparation for tutoring & laboratory sessions
- laboratory supervision
- supplementary sessions
- field work supervision
- marking
- delivery of a limited number of lectures and/or seminars
- test supervision/invigilation
- attendance at required training sessions and lectures

**List B Duties**
- marking
- laboratory demonstrations
- test invigilation
- field work
- attendance at required training sessions and lectures

**Other documents referred to:**
- HR Policy Appointments: Casual Employees
- Academic Staff Collective Agreement