



Canvas Newsletter May 18

Final Grading Tool training

Although some of you have used the Final Grading Tool during summer school, the developers have improved the tool based on your feedback. We would like you to have a look at the [guide](#) and [video](#) we have created for you. Also, further training is going to be offered during the following date/times/campus (no booking required):

Training Dates (May 2016)	Campus	23rd	24th	25th	26th	27th
9-10:30am	City	401-418	401-418	401-418	401-418	401-418
11am-12:30pm	City	401-418	401-418	401-418	401-418	401-418
1-2:30pm	City	401-418	401-418	401-418	401-418	401-418
3:30-5pm	City	401-418	401-418		401-418	401-418
9-10:30am	Epsom				6EJ-103	
11am-12:30pm	Epsom				6EJ-103	
1-2:30pm	Epsom				6EJ-103	
3:30-5pm	Epsom				6EJ-103	
9-10:30am	Grafton		505-505	505-505		
11am-12:30pm	Grafton		505-003	501-B09		
1-2:30pm	Grafton		505-011			
3:30-5pm	Grafton		505-011	505-505		
9-10:30am	Tamaki	732-201				
11am-12:30pm	Tamaki	732-201				
1-2:30pm	Tamaki	732-201				
3:30-5pm	Tamaki	732-201				

Formative evaluations

The [Enhancement and Evaluation of Courses and Teaching website](#) provides a guide to formative evaluations. Also, the University of Auckland offers access to the [Qualtrics Survey Software](#), which can be used for anonymous formative evaluation. You can find more information about the software in their [support page](#).

Canvas facilitators team: Who are they?

Brígida Orioli Figueira



I have always had a love for teaching and I feel fortunate to be able to work with University of Auckland academic and professional staff to improve our students' academic experience. My Bachelor with Honours, my Masters and my Doctorate focused on Environmental Sciences, but for the past four years I have had the opportunity to develop my teaching. I completed my teaching degree in Brazil in 2005 and am now finishing the Postgraduate Certificate in Academic Practice through CLear. These qualifications and the experiences I have had with Libraries & Learning Services have given me a chance to better understand both the academic needs of

students and how academic and professional staff can provide our students with a better learning experience. Working with the Canvas team has been fantastic, and I hope to keep developing relationships and collaborations with those around the University who have similar interests as I do – and who knows, maybe even get colleagues who don't know about this work to be interested in learning more about it.



Chris Okey

I have recently completed my Bachelors with a double major in Computer Science and Applied Mathematics. I started working with Canvas at the Faculty of Education and Social Work, where I was part of the team responsible for training staff around the use of Canvas. During that time I enjoyed meeting new and interesting people at EDSW and now that I have been moved to a more central role, I look forward to working with more other colleagues from around the University. I hope to be able to apply the skills learnt in my degree to work effectively with Canvas, discovering new and interesting ways to use the site.



Christine Lee




I graduated from the University of Auckland with a conjoint degree in Law and Psychology and was admitted to the bar last year. Whilst my current role is a slight diversion from my degree, I have enjoyed the opportunity I have been given to help train and support staff in using Canvas. It has been a great experience so far interacting with different lecturers and staff around the University and my role has opened my eyes to the importance of teaching and learning in an online environment.

Sophie An

Before joining the University of Auckland, I worked with PTEs (formally known as Private Training Establishments) in tutoring language programmes and providing academic guidance and pastoral care to International Students. Having been a University of Auckland student myself, I believe student learning can be enriched in collaborative environments. I found Canvas to be an effective tool in optimising how students access course materials and exchange knowledge amongst themselves and with teachers. My role as a Canvas Facilitator has been an enjoyable, social experience. Whilst interacting with people across disciplines and departments I had the chance to assist staff in setting-up their courses in Canvas. For the second half of the year, I hope to make fresh discoveries in how Canvas can evolve and improve, to better serve the needs of both staff and students.



Best browser for accessing Canvas

Canvas can be accessed through the latest version of any browser, but most features in Canvas work better when accessed through Google Chrome. This browser can be easily updated, just click this symbol  at the top right hand side of the screen and select the available update.

Canvas: Including videos

Our facilitator Peter Akers has developed a quick guide to show you different ways to include videos in Canvas. Make sure you have a look at the guide if you want to know more about: including videos using rich content editor; embedding videos via Youtube, Vimeo, MediaStore; compressing files or adding links via Google Drive Folders.

Canvas: Using Turnitin

The handout attached to this email is designed to provide a set of steps outlining various ways of setting up Turnitin assignments within Canvas.



Who you can contact for assistance

A reminder to staff that 24-hour support contacts and online resources to support your transition to Canvas are available.

Online resources

- Canvas Guides – search the official Canvas guides

<https://community.canvaslms.com/community/answers/guides/>

- Canvas Community – ask the global community of Canvas users a question

<https://community.canvaslms.com/community/answers>

Online support

- *Online live chat 24/7* – select ‘Chat with Canvas Support’ from the Help menu (click the question mark in the bottom left of your Canvas screen)
- *Canvas Support Hotline 24/7* – call 0800 001469 from a landline or mobile to speak with a Canvas Support representative
- *Report a problem* – file a support ticket when you’ve encountered a problem

Find out more about Canvas - For more information on what’s happening visit [Canvas @ the University of Auckland](#) or contact canvashelp@auckland.ac.nz to log your request.

About this Newsletter - This update supports University staff with using our new Learning Management System, Canvas. If the information is not relevant to you, please contact canvashelp@auckland.ac.nz to be removed from the list.