

## Canvas User Update #1 – 2016 Transition to Canvas

*Our weekly update returns this week with a change in title – Canvas User Update. Welcome back, we hope you had a good break.*

*We'll continue to bring you key information and reminders through this update to assist the University to be ready to teach in Canvas in 2016. We'll also be sharing more tips and stories from our early adopters of Canvas, our Canvas Facilitators, and our staff and students who are teaching with Canvas across the University during Summer School.*

*In this update we share:*

- *reminders on getting content ready and publishing your course*
- *useful updates from Summer School teaching in Canvas*
- *some new features in Canvas*
- *ideas for sharing Canvas knowledge with yammer*

### Training reminder

If you're back from holiday and require a recap on Canvas training in 2015, our Canvas Facilitators are conducting training sessions across the University during January and February. The deep dive sessions are themed with key topics e.g. being ready for students and are also an opportunity to discuss top of mind questions about Canvas. It is recommended content is ready and courses are published as soon as possible this year. Contact your [Transition Team](#) to discover training opportunities in your Faculty.

### Summer School tips

Over 110 courses are now using Canvas for Summer School teaching and below we share some key questions from this community as staff have prepared to teach in Canvas.

- [Browser for Canvas](#) - Canvas runs on all browsers but it typically requires the later versions, see here: <https://guides.instructure.com/m/4214/l/41056-which-browsers-does-canvas-support>
- [Teaching roles in Canvas](#) - We have been receiving questions about the roles teachers are assigned in Canvas. Please note that it may, in some cases, be necessary for you or your colleagues to have more than one role assigned in Canvas depending on the functions a person requires/performs. In most cases, the person in charge of the course will be assigned both a Teacher and Coordinator role in Canvas.
- [Navigation to Canvas](#) - Quick links to Canvas are now available for staff and students from the main University website.

### New Canvas features

- [Student ID number now available](#) - A column is now available in the People section showing the student ID numbers, this is in addition to the student UPI. Here is a useful link to more information on using the People section <https://community.canvaslms.com/docs/DOC-2880>.
- [SCORM Tab](#) - You may notice a new tab in your course navigation menu, title SCORM. This is a technical tool which is occasionally used to enable other tools to be integrated with Canvas. For most users, it can be ignored or removed from your menu. This tab only appears on your screen (students don't see it) so there is no need to update your navigation bar.

### Canvas collaboration

Late last year some of our colleagues discussed ideas on yammer for a Canvas yammer group. Ideas were for a group to be established in yammer as a way of sharing ideas and getting quick answers about Canvas. Our Facilitator team will be establishing a yammer group soon, contact us if you have any ideas on the type of content you would like to see here.

**General information – check here each week for key reminders**

Support - A reminder to staff that 24-hour support contacts and online resources to support your transition to Canvas are available.

Discover Canvas and get started with online resources

- *Canvas Guides* – search the official Canvas guides  
<https://community.canvaslms.com/community/answers/guides/>
- *Canvas Community* – ask the global community of Canvas users a question  
<https://community.canvaslms.com/community/answers>

Online support for Canvas

- *Online live chat 24/7* – select ‘Chat with Canvas Support’ from the Help menu (click the question mark in the bottom left of your Canvas screen)
- *Canvas Support Hotline 24/7* – call 0800 001469 from a landline or mobile to speak with a Canvas Support representative
- *Report a problem* – file a support ticket when you’ve encountered a problem

Find out more about the Canvas transition - For more information on what’s happening on the Canvas transition visit [Canvas Home](#), contact your [Transition Team](#) or contact [canvashelp@auckland.ac.nz](mailto:canvashelp@auckland.ac.nz).

About this weekly update - This update supports University staff making the transition to Canvas. If the information is not relevant to you, please contact [canvashelp@auckland.ac.nz](mailto:canvashelp@auckland.ac.nz) to be removed from the distribution.