**Non-Degree LLM Exchange Students from Partner Institutions**

## Application Priority Dates
- **Fall semester or full year:** March 1
- **Spring semester:** October 1
- Failure to apply by the stated deadlines could delay the processing of visa documents necessary to make your travel arrangements. It is not possible to begin the semester after the first day of classes.

## How to Apply
Students may begin in the fall (mid-August to mid-December) or the spring (early January to early May) semester. To apply, non-degree exchange students must be nominated by their home institution to participate in the exchange program. Nominated students should then complete the Indiana University online electronic application, or [eApp](https://sisjee.iu.edu/sisad-prd/p/Guest.do?methodToCall=start&inst=IUBLA&career=GRAD&parm1=DEGR).

## Application Instructions

<table>
<thead>
<tr>
<th>Intended Program and Plan</th>
<th>Personal Statement</th>
</tr>
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<tbody>
<tr>
<td>* Academic Program: Law Special Programs</td>
<td></td>
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<tr>
<td>* Academic Plan: Law Non-Degree Exchange</td>
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- **You should use “Personal Statement” upload option on the eApp to provide your personal statement and resume.**
- Use the "Departmental Questions" upload space for your academic transcripts and test scores (if available).
- Alternatively, you may send supporting documents to via email to: lgradadm@indiana.edu

<table>
<thead>
<tr>
<th>Department Information/Recommendations</th>
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<tr>
<td>Enter the contact information of the exchange program coordinator at your home university.</td>
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Use the "Departmental Questions" upload space for your academic transcripts and test scores (if available).

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Enter the contact information of the exchange program coordinator at your home university.
**Application Fee**

Please use this code as an application fee waiver: **7App_Free**

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**Fee Waiver**

If you have received a departmental coupon code

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**Proof of Funding**

All US universities are required to collect proof of funding information for international applicants. This documentation is required for visa documents and visa interview. **Delay in sending proof of funding = delay in getting visa**

- You must show sufficient funds to cover living expenses, books and health insurance
- [https://ois.iu.edu/admissions/cost-finances/graduate-expenses.html](https://ois.iu.edu/admissions/cost-finances/graduate-expenses.html)
- bank statement (in English) from the applicant or the sponsor
- upload proof of funding in iStart (more information provided via email)

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**Exchange Credits and Funding**

Students participating in the non-degree exchange program may earn up to 15 credits per semester. Upon completion of the LLB at their home institutions, exchange students may apply to return to Maurer Law for the LLM program and use up to 12 exchange credits towards the LLM degree.

Non-degree exchange students will receive a waiver of tuition (up to 15 credits) and mandatory fees. They are responsible for their own travel, books, room and board, mandatory insurance and miscellaneous expenses.

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**Courses and Calendar**

<table>
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<tr>
<th>Semester Dates</th>
<th>Academic Calendar</th>
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<tr>
<td>Spring 2018: January 8 - May 5</td>
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<tr>
<td>Fall 2018: August 10 - December 15</td>
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</table>

- Teaching schedule and exam dates
  - See [teaching schedule](http://www.law.indiana.edu/student-life/student-affairs/registration-material.shtml) for the semester you plan to begin.

- Course descriptions
  - See [course descriptions](http://www.law.indiana.edu/student-life/student-affairs/registration-material.shtml) for the semester you plan to begin.

- Required courses for LLM degree (if you plan to return for the LLM and want to take some required courses)
  - See [degree requirements](http://www.law.indiana.edu/academics/graduate-degrees/requirements.shtml) page.

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**Additional Information and Contacts**

**Office of International Services and Admissions**

Information about visas, finances, housing, orientation, travel to Bloomington, etc. This office will also produce your visa documents and send you your official IU admission letter.

- [http://ois.iu.edu](http://ois.iu.edu)

**Maurer School of Law** Office of International Programs and Graduate Legal Studies

- William Schaad
  - Director of International Admissions
  - eMail: wschaad@indiana.edu
  - Phone: +1 812 856 7217