



Exchange and Study Abroad information sheet – academic year 2018/19

Contact details	
Exchange and Study Abroad Manager	Colette McGowan Colette.McGowan@glasgow.ac.uk 0044 141 330 6516
Exchange and Study Abroad coordinator	Roisin McAlpine Roisin.McAlpine@glasgow.ac.uk 0044 141 330 5439
General enquiries	rio-abroad@glasgow.ac.uk 0044 141 330 5439

General information	
Tuition fees	One semester - £7,750 Full academic year - £15,500.
Duration of study	<p>one semester – either Semester 1 (September – December) or Semester 2 (January – May)</p> <p>or</p> <p>the full academic year (September – May)</p> <p>or</p> <p>a calendar year (January – December): Please note this involves studying Semester 2 followed by Semester 1.</p> <p>The session dates for 2017/18 are listed on our website – https://www.gla.ac.uk/study/visiting/studyabroadexchange/applicationdeadlinesandsemesterdates/</p> <p>Please note: students will not be permitted to leave early due to commitments at home such as work placements, internships, exams at home. All assessments must be completed before students depart from the University of Glasgow.</p>

Step 1: Nomination	
Key dates	<p>The deadline for nominating students for September entry is 27 April 2018.</p> <p>The deadline for nominating students for January entry is 12 October 2018.</p>
<p>As in previous years, please submit a nomination for all exchange students applying to University of Glasgow.</p> <p>From 2018 onwards, please also nominate students who are applying to our Study Abroad programme. By nominating your Study Abroad students, we will know to expect their applications and can support them through the application process.</p> <p>Nominations should be filled out on the spreadsheet and emailed to rio-abroad@glasgow.ac.uk</p>	

Step 2: Application	
Key dates	<p>Applications for September 2018 will open on 27th February 2018 The deadline for September 2018 applications is 1st May 2018</p> <p>Applications for January 2019 will open on in September 2018 The deadline for January 2019 applications is 20th October 2018</p>
How to apply	<p>Applications are made on our online system. The link will be available at http://www.gla.ac.uk/study/visiting/studyabroadexchange/studyabroadprogramme/howtoapply/</p> <p>We advise that students read the application guide on the website before applying.</p> <p>If partners are applying on behalf of the student, the same link is to be used.</p> <p>In the application students will select a College to join. This should be based on the students' Major or where they would like to take the majority of their classes at Glasgow. Students can select classes from across the University. Selecting a College does not mean that they cannot take classes in other Colleges.</p> <p>The Study Abroad Office will review Colleges that have been selected by students and will change them if required – this will not affect the classes students wish to take.</p> <p>Exchange and Study Abroad students can apply to study at either the main campus or the Dumfries Campus. Due to the distance between the two campuses, students cannot choose courses across both campuses.</p>
Supporting documents	<p>All students should supply</p> <ul style="list-style-type: none"> • one academic reference • a personal statement of 500 words explaining why they would like to study at the University of Glasgow and any previous experiences/travels/clubs/societies they feel would be relevant to their application. • An up-to-date Official Academic transcript. • A copy of the photo page of passport. If students do not have a passport at the time of application then it can be submitted at a later date. <p>Study abroad students should also supply:</p> <ul style="list-style-type: none"> • A letter confirming who will be paying tuition and/or accommodation fees for the student. The letter should include the name/email address of the person/institution paying the fees and exactly what fees are being paid. NOTE: Exchange students do not need to upload a financial letter of this nature. <p>Students whose first language is not English:</p> <ul style="list-style-type: none"> • A copy of a recent English Language test. The requirements for the Study Abroad and Exchange programme is IELTS 6.0 with no subtest less than 5.5.

Entrance requirements	<p>Our standard entry requirements are</p> <ul style="list-style-type: none"> • GPA of 3.0/4.0 • English language of IELTS 6.0 with no subtest less than 5.5. <p>Individual courses may have specific entry requirements</p>
Course selection	<p>Classes available are listed on our course catalogue http://www.gla.ac.uk/coursecatalogue/</p> <p>It is essential that students select individual courses and NOT general subject areas as part of the application process. Class choices must be submitted within the application. Classes submitted after the application has been submitted will not be accepted.</p> <p>Students are advised to carefully consider their class choices when making their application. If the student is eligible for the classes he/she would like to take they will be pre-enrolled on those classes (subject to availability of space and absence of time table clashes.)</p> <p>Level 1 and 2 classes are lower level classes that require no/little previous experience. Level 3 and 4 classes are upper level classes that require at least two years background experience in the subject area that will be studied at Glasgow. Often student must have a Major in the subject area to be admitted to level 3 and 4. Students with no previous experience in a subject area will not be admitted to level 3 and 4.</p> <p>Once applications are received transcripts will be reviewed to ensure that students have the correct pre-requisites to take the classes they wish. All applications are reviewed on an individual basis. Students should not look at the pre-requisites on the course catalogue. These apply to degree-seeking students only.</p> <p>Classes will not be finalised until students arrive in Glasgow. The University retains the right to withdraw classes.</p> <p>Areas that are unavailable to visiting students are: Medicine, Vet Medicine and Dentistry. Semester 1 only students are not permitted to take level 3 and 4 Computing Science, Maths or Stats classes.</p>

Step 3: Preparing for arrival to Glasgow

Visa	<p>All students without an EU/ECC passport are required to obtain a visa to study at the University of Glasgow.</p> <p>There are two options available to incoming students with regard to immigration in the United Kingdom:</p> <ol style="list-style-type: none">1. Short-term Study Visa (for one semester stays) OR2. Tier 4 (General) Student Visa (for study periods longer than 6 months) <p>For semester only students (courses less than 6 months) Most students studying at the University of Glasgow for less than six months apply for a Short-term Study Visa. Depending upon the students' nationality, they may be able to apply for a Short-term study Visas upon arrival in the UK. To see if this will be possible for your student, please ask them to visit https://www.gov.uk/check-uk-visa</p> <p>For year-long students (course longer than 6 months) Students must apply for a Tier 4 (General) Student Visa in advance of their departure from their own country. Student cannot apply for this upon arrival in the UK. Please see the UKVI website for further information - https://www.gov.uk/tier-4-general-visa</p> <p>Full information on all visas can be found at https://www.gla.ac.uk/international/support/before/studentvisa/</p> <p>IMPORTANT - If students intend to travel to the UK via Dublin or any other airports in the Republic of Ireland they will not pass through any UK immigration point and will therefore not be able to obtain Leave to Enter as a student visitor on arrival. Therefore they must apply for Entry Clearance (a visa) before leaving their own country even if the course is for less than six months. This means they will need to apply for a Short Term Study Visa or a Tier 4 Visa before they travel if they wish to travel through Dublin.</p>
Registration	<p>Students will be emailed when their registration is open. This will include details of how to log onto the MyGlasgow and complete the registration process.</p> <p>Students should complete academic registration as soon as possible in order for them to be pre-enrolled in classes. Both academic and financial registration should be completed prior to arrival in Glasgow.</p>
Accommodation	<p>Study Abroad and Exchange students are guaranteed University accommodation.</p> <p>Please note the accommodation application is a separate process. Students are responsible for ensuring they submit an application for accommodation. After students have been admitted to Glasgow they will be emailed instructions on how to apply for accommodation.</p> <p>Students are advised to apply as soon as possible as rooms are allocated on a first come first served basis. Students are asked to list up to six choices on their application and first choices are not guaranteed due to the volume of applications.</p> <p>Information about accommodation is the Residential Services website - http://www.gla.ac.uk/undergraduate/accommodation/</p>

Step 4: Orientation and arrival	
Orientation	<p>All students are required to take part in a mandatory Orientation session before they begin their studies at Glasgow.</p> <p>Orientation will include information sessions and optional social events.</p> <p>Details of Orientation will be emailed to students closer to the beginning of semester. Further information will also appear on our website - https://www.gla.ac.uk/international/support/before/orientation/</p>
Healthcare	<p>Students are strongly recommended to register with GP on arrival in Glasgow. This is free to do and there is a GP surgery on campus - http://www.universitybarclay.com/</p>

Step 5: Course completion	
Exams and assessments	<p>Details of assessment deadlines are included in course handbooks Exam diets are held in December for Semester 1 students and April/ May for Semester 2 students.</p> <p>Details of exam dates and deadlines can be found at https://www.gla.ac.uk/myglasgow/registry/exams/dates/</p> <p>Students are expected to remain in Glasgow until all exams and assessments have been completed.</p>
Transcripts	<p>Transcripts are sent to the students' home institution once results are finalised and available.</p> <p>Semester 1 transcripts are normally issued end February/ beginning March.</p> <p>Semester 2 transcripts are normally issued in August.</p>