### University of Amsterdam
Global Exchange Programme

Information sheet 2018-2019

<table>
<thead>
<tr>
<th>Postal address</th>
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</thead>
<tbody>
<tr>
<td><strong>Mail Address</strong></td>
</tr>
<tr>
<td>University of Amsterdam</td>
</tr>
<tr>
<td>Student Services</td>
</tr>
<tr>
<td>International Student Affairs</td>
</tr>
<tr>
<td>Valckenierstraat 59</td>
</tr>
<tr>
<td>1018 XE AMSTERDAM</td>
</tr>
<tr>
<td>The Netherlands</td>
</tr>
<tr>
<td><strong>Visiting Address</strong></td>
</tr>
<tr>
<td>Roetersstraat 11</td>
</tr>
<tr>
<td>1018 WB Amsterdam</td>
</tr>
<tr>
<td>The Netherlands</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Information</th>
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<tbody>
<tr>
<td><strong>Website</strong></td>
</tr>
<tr>
<td><a href="http://www.uva.nl/globalexchange">www.uva.nl/globalexchange</a></td>
</tr>
<tr>
<td><strong>Email</strong></td>
</tr>
<tr>
<td><a href="mailto:exchange-sts@uva.nl">exchange-sts@uva.nl</a></td>
</tr>
<tr>
<td>(inbound student mobility)</td>
</tr>
<tr>
<td><a href="mailto:global@uva.nl">global@uva.nl</a></td>
</tr>
<tr>
<td>(outbound student mobility)</td>
</tr>
<tr>
<td><strong>Telephone</strong></td>
</tr>
<tr>
<td>+ 31 20 525 1401</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Team</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Director</strong></td>
</tr>
<tr>
<td>Ms. Willeke Jeeninga</td>
</tr>
<tr>
<td>Partnership agreements and exchange balance</td>
</tr>
<tr>
<td><strong>Coordinator Global Programmes</strong></td>
</tr>
<tr>
<td>Mr. Guido de Wilde</td>
</tr>
<tr>
<td>General programme management and student advising</td>
</tr>
</tbody>
</table>
### Outbound Mobility
Ms. Ingeborg de Brieder – Senior Liaison Officer  
Ms. Loura Penning – Liaison Officer

### Inbound Mobility
Mr. Maarten Terpstra – Liaison Officer  
Ms. Loura Penning – Liaison Officer

### Transcripts
Ms. Lara Neervoort – Global Exchange Assistant

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### About the UvA

**World-class education**  
Founded on a tradition of highly integrated academics, the University of Amsterdam enjoys a global reputation for cutting-edge research, high-quality teaching and a broad range of degree programmes. Our open, tolerant and international academic tradition dates back to 1632, and continues strong today thanks to our thriving community of independent thinkers. Now, with more than 31,000 students, we are considered one of the best research universities in the world. We strive for excellence in teaching and research, and are proud to offer you one of the largest selections of English-taught programmes in continental Europe.

**Studying in Amsterdam**  
Amsterdam provides an ideal environment for academic study. As the capital city with a population over 790,000 inhabitants Amsterdam is the financial, creative and cultural heart of the Netherlands. It is also home to numerous (international) companies, institutions and museums. The city boasts beautiful architecture and more than 150 canals, lending Amsterdam its unique and charming historical ambience. The people of Amsterdam are easy going and welcoming to foreigners since English is the city’s second language. Getting around is easy using the extensive public transport system, or you can explore the city by bike, discovering places no cars, buses or trams can take you.

### Exchange
The Global Exchange Programme is an extensive network of 90 non-European partner universities facilitating student exchanges. Ambitious students at one of our partner universities are encouraged to participate in a challenging and inspiring academic exchange programme at the UvA.

### Academic tradition
[Academic climate](#)

### Deadlines

**Nomination period and deadline**  
*by host university*

<table>
<thead>
<tr>
<th>Semester</th>
<th>Nomination Period</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1 February - 1 April</td>
<td>1 April</td>
</tr>
<tr>
<td>2</td>
<td>15 August - 15 September</td>
<td>15 September</td>
</tr>
</tbody>
</table>

**Application period and deadline**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Application Period</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>15 March - 15 April</td>
<td>15 April</td>
</tr>
<tr>
<td>2</td>
<td>1 September - 1 October</td>
<td>1 October</td>
</tr>
</tbody>
</table>
**Nomination procedure**

Official nomination from the home university is a strict requirement to be eligible to apply for the Global Exchange Programme. Nominations forms will be emailed to partner universities before the nomination deadline. [Application and admission](#)

**Application procedure**

Application instructions will be sent directly to the student’s email address during the application period.

**Required documents (Soft copy / digital scans)**

- Completed Global Exchange application form
- Certified copies of academic transcripts of all universities attended
- Letter of motivation
- Copy of CV/Resume
- Copy of valid passport / ID card

*For non-native speakers of English:*

- Certified copy of English language test results

**Programme information**

**Language of instruction**

English

**Level**

Most courses are on bachelor (undergraduate) level. The availability of master (graduate) courses differ per department, admission is done on case-by-case basis. Please consult the UvA international office as soon as possible.

An exception is the Amsterdam Law School (ALS); exchange students can only take master’s courses at the Amsterdam Law School and do not need a completed bachelor’s degree, however, students do need to have at least two full years of academic background in Law.

**Departments open to exchange students**

- Amsterdam University College - Liberal Arts & Science
- Child Development and Education
- Communication Science
- Economics and Business
- Humanities
- Law
- Psychology
- Science - Interdisciplinary Studies
- Social Science

**Course information**

[Courses](#)

**Course placement**

All incoming students are advised to be as flexible as possible with their course selection. We aim to register students for preferred courses but we cannot guaranteed course placement. Placement is generally not
confirmed until right before the start of the semester.

**Course selection**

Students are advised to select courses from one academic department at the UvA. In certain cases it is possible to take one or two courses in another department, but this can only be arranged on a case-by-case basis by your academic advisor and is dependent on availability of courses.

**Limited enrolment**

Due to a high demand and space constraints, Amsterdam University College (Liberal Arts & Science) has limited access and therefore reserves the right to review applications on motivation, background, study progress and GPA.

**Not open**

Medicine, Dentistry, Graduate School of Social Science, MSc. Business Studies.

**Dutch language**

**Dutch Language courses**

Each semester, the Institute for Dutch Language Education (INTT) of the UvA offers extensive Dutch courses (non-credit baring) for international students at absolute beginners, beginners, intermediate and advanced level.

**Costs & reimbursement**

The costs for the semi-intensive course (recommended) is €300* and need to be paid in advance. All Global Exchange students may apply for a one time reimbursement of €300* upon successful completion of the course. However, Intensive Dutch summer courses are not eligible for this scholarship and has to be financed by the student. (*Price is based on last year’s costs and is subject to change.)

**Application**

Applications go through the Office of International Student Affairs. The application form can be found on the [INTT website](http://www.intt.nl).

**Dutch Culture and Society courses**

The following Dutch Culture and Society courses are open for students without a humanities background.

Dutch Culture and Society courses:

1. Dutch Culture and Society in European Context (6 ECTS)
2. The Netherlands in the world (6 ECTS)
3. Reading the city: Amsterdam literary classics (6 ECTS)
4. All-Time Bestsellers from Amsterdam (6 ECTS)

**Credits, grading & transcripts**
Full time course load
A full time workload for UvA students is 30 EC (European Credits). Exchange students generally take between 24 EC and 30 EC. If students wish to take less than 24 EC, permission is needed from the home university and their UvA academic advisor.

Course requirements
According to Dutch immigration guidelines, students need to be enrolled in at least 18 EC per semester in order to be eligible for the student’s residence permit.

Early leave
If students finish a fulltime course load before the end of the semester (eg. in the first two blocks of the semester), they are allowed to return home earlier. Although the lease contracts cannot be shortened and cover (almost) the entire semester.

Credits per course
Generally 6 or 12 EC per course

Grading system
Most faculties at UvA use a grading system ranging from 1-10 (5.5 is a pass), Amsterdam University College uses the US letter system. Some courses may also be taken on a pass/non-pass basis.

Re-sits
All students at the UvA are allowed to re-sit exams if the initial grade is not sufficient to pass the course. Re-sitting an exam to improve a grade that already counts as a pass (>5.5) is not possible. For more information about rules & regulations please consult the host faculty at the UvA.

Transcripts
Official transcripts are automatically send to the exchange office of the home university approximately 6 weeks after the end of the semester.

Disability or Chronic illness

Counselling & Examination arrangements
UvA offers support, for example counselling or examination arrangements for those who need it.
By providing this kind of support we strive to offer you a pleasant study program without any study delay. A disability or chronic condition need not prevent you from studying.

How can I apply for a provision
To request an examination or another arrangement, you can make an appointment with a student counsellor.
This can be through a referral from the student adviser or directly.
The student counsellor will advise the contact person of your programme, based on your medical report or submitted dyslexia report, about your eligibility for the arrangement(s) and the period of validity of this/these arrangement(s).
Contact

Student counsellor

Academic Calendar

Semester system
Two semesters, each comprising three blocks of 8, 8 and 4 weeks.

Semester 1
End of August 2018 – End of January 2019
Exams: end of each block

Semester 2
Early February 2019 – End of June 2019
Exams: end of each block

Collective days off
Academic calendar

Entrance requirements

Language requirements
Non-native speakers of English should provide proof of proficiency in the English language by means of a TOEFL or IELTS. For specific entrance requirements see: Courses

Entrance Requirements

• Student must have completed at least 120 ECTS (or the equivalent in local credits) at the time of departure for study abroad. Students should have a grade point average of 3.0 (US system) and a relevant academic background in the proposed field of study.

Entrance requirements (continued)

• Requirement for students wishing to take courses on the Master/Graduate level: Completed Bachelor/Undergraduate degree in the proposed field of study (excepts Amsterdam Law School).
• Each host faculty might have additional requirements. Please review additional requirements per faculty of choice to see if further conditions apply. Requirements are explained in the document for courses and faculty criteria. Entry requirements

Arrival & Orientation

Recommended arrival dates
Semester 1: Mid-August
Semester 2: Last week of January

Airport pick up
The University of Amsterdam offers a pick-up service from Schiphol (Amsterdam airport) during the recommended arrival dates. Airport pick up
**Introduction**

Right after the recommended arrival dates
www.isn-amsterdam.nl

**Faculty Introduction**

Generally one week before the start of the semester

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### Accommodation

**University housing**

The UvA guarantees accommodation for Global Exchange students applying before the ‘early bird’ deadline. [Housing](#)

**Types of rooms**

For our international students, each year we reserve a range of furnished accommodation in Amsterdam and its surrounding area. We work with different housing corporations whom offers various type of rooms, including shared rooms, private rooms with shared facilities and private rooms with private facilities.

We would like to emphasize that there are not enough rooms available to accommodate all students within the city centre. 50% of the students is placed outside of the city centre. The housing allocation is done be the three housing corporations based on your indicated budget. Housing prices in Amsterdam are not based on location instead based on a so-called point system, it measures the quality of the room, for instance state and type of sanitary, room surface.

**Contract periods**

Contract periods are fixed for the duration of the signed lease agreement and run for almost the entire semester. It is not possible to shorten the contract if a student decides to arrive late, or leave early before the end of the semester.

**Housing application fee**

<table>
<thead>
<tr>
<th>One semester</th>
<th>€285 (early birds) / €340 (regular) with reservation</th>
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<tbody>
<tr>
<td>Two semesters</td>
<td>€475 (early birds) / €555 (regular) with reservation</td>
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</tbody>
</table>

*Price is based on last year’s costs and is subject to change.*

**Approximate costs**

The rental prices range from approximately €2000 to €3200 per semester, depending on room type. An additional administration fee of €150 applies for each new contract.

**Housing application**

The UvA uses an online application system to process all applications for student accommodation. Once admitted to the Global Exchange Programme at the UvA, students will receive an email with a link to this online application.
**Insurance**

**Health**

The UvA does not have a mandatory health insurance plan, but maintaining sufficient health insurance is mandatory. The UvA has special agreements for exchange students with certain insurance companies. For more information see [Insurance](#).

**Liability**

Having sufficient liability insurance is mandatory in the Netherlands, in case of damage to other people or property.

**Immigration procedures**

**Assistance**

UvA Student Services assists all students with immigration procedures. The online application will start around four months before the beginning of each semester. For more information see [Visa](#).

**Visa (travel to Amsterdam)**

Based up on the country of citizenship, students may need to apply for an entry visa. To find out whether you need a visa to travel to the Netherlands as a student, please use the [Visa-wizard](#).

**Residence Permit / WHS permit**

All non-European/European Economic Area (non-EU/EEA) students will have to apply for a residence permit to legally reside and study in the Netherlands for a semester or full year. Students with the Australian, New Zealand and Canadian nationality may also apply for the Working Holiday Scheme permit (WHS permit) instead of the regular residence permit.

**Chinese nationals**

Students with a Chinese passport also need to apply for a NUFFIC certificate. [Nuffic website](#).

**Ambassadors programme**

**Exchange Ambassadors Programme**

As an ambassador, you will contribute according to your talents and interests. Working with other ambassadors in a mixed group of local and international students, you might get involved in advising students, organising events, writing articles or producing a newsletter. In return, you will receive training to help develop or enhance your intercultural, networking, project planning and professional skills. In 2015 the Global Exchange Ambassador Programme won the prestigious Orange Carpet Award for the sector Higher Education. [Ambassadors](#).

**Estimated living expenses**

*Provided figures are rough estimates, and based upon previous academic year*

<table>
<thead>
<tr>
<th>Expense</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence permit (including Visa)</td>
<td>€ 340</td>
</tr>
<tr>
<td>Housing</td>
<td>€ 2,000 – € 3,200 per semester</td>
</tr>
<tr>
<td>Expense</td>
<td>Cost</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>Application fee (early bird)</td>
<td>€ 285 (one semester) € 475 (full year)</td>
</tr>
<tr>
<td>Administration fee</td>
<td>€ 150 (housing corporation)</td>
</tr>
<tr>
<td>Refundable room deposit</td>
<td>Equal to monthly rent <em>(ranges from € 380 to € 650)</em></td>
</tr>
<tr>
<td>Personal expenses (food)</td>
<td>€ 400 – € 500 per month</td>
</tr>
<tr>
<td>Books</td>
<td>€ 75 per month</td>
</tr>
<tr>
<td>Public Transport / Travel</td>
<td>€ 70 per month (if not using a bike)</td>
</tr>
<tr>
<td>Bicycle</td>
<td>€ 150 <em>(2ndhand, including lock)</em></td>
</tr>
<tr>
<td>Insurance</td>
<td>€ 50 per month</td>
</tr>
</tbody>
</table>
International Student Affairs

Global Exchange Programme 2018-2019

Course & Faculty Criteria

www.uva.nl/globalexchange
Study programmes and courses


Students can only be registered at one academic department. This means that you will have to select courses from that department. If you would like to take courses outside of the Faculty/Department you are applying to, you will have to discuss this with the department upon acceptance to that department. Once you have been accepted to a specific department or Faculty, you will be given contact details for your academic adviser at that Faculty.

Exchange students in the Global Exchange Programme are registered on a non-degree basis for mainly undergraduate courses. Access to graduate courses is very limited and restricted.

Admission at graduate level is decided on a case-by-case basis and only if the student has a bachelor’s/undergraduate degree in the desired field of study.

General requirements

- Two years of academic education
- GPA of 3.0 (US system)
- A relevant academic background in the proposed field of study.
- Non-native English speakers should provide proof of proficiency in the English language.
Faculty Criteria / Entry requirements

General requirements
Students should have at least two years of academic education, a grade point average of 3.0 (US system) and a relevant academic background in the proposed field of study.

Faculty / Department specific requirements
A relevant background will be assessed by the following guidelines:

• For courses in Humanities, students should have taken courses in any of the following subject areas for at least a full academic year:
  o Art, Religion or Cultural Studies
  o Dutch Studies
  o History, Archaeology or Area Studies
  o Language and Literature
  o Media studies
  o Philosophy

• For courses in Social Sciences and Communication Science, students are expected to have taken courses in any of the following subjects for at least one full academic year:
  o Sociology
  o Cultural Anthropology
  o Communication Science
  o Human Geography
  o Planning
  o Political Science
  o Interdisciplinary Social Sciences.

• For courses in Business & Economics, students should have completed at least two full academic years of courses in general economics, business economics, econometrics, actuarial sciences, management, or marketing. They should also have passed courses in mathematics and statistics.

• For courses in Science, students should fulfil the prerequisites as follows:
  o Mathematics - Application possible for 3rd year Mathematics students
  o Biology - application possible for 3rd year Biology students
  o Chemistry - application possible for 1,5 and 2nd year Chemistry students
  o Future Planet Studies / Earth Sciences - application possible for 2nd and 3rd year Environmental Studies (or comparable) students
  o Interdisciplinary courses - application possible for students of all study areas
  o Physics and Astronomy - application possible for 3rd year Physics and Astronomy students
  o Programming courses - application possible for Science students
  o Psychobiology - application possible for students of all study areas, particularly interesting for students of Psychobiology, Psychology, Biology, and Bèta-Gamma

• For courses in Child Development and Education, students should have taken courses in Child Development and Education for at least a full academic year.
• For courses in **Psychology**, students should have taken courses in psychology for at least a full academic year.

• The **Law** programme is intended for advanced law students who have completed at least two full academic years in Law courses.

• At **Amsterdam University College**, the UvA’s honours college in Amsterdam East, student live on campus and study **Liberal Arts and Sciences**. AUC offers a great variety of courses in the sciences, social sciences and humanities, and the programme is entirely English-taught. Half of the students in the programme are Dutch and the other half are international. Faculty and staff are also very international. Exchange students can apply to study at AUC with one and a half years of academic experience (instead of the regular two years minimum of the rest of the University of Amsterdam), but you must have a high GPA and strong motivation to take part in the intensive, small-scale Liberal Arts and Sciences programme. Average class size at AUC is 15-20, the maximum class size is 25. All courses are taught in English. Due to high demand and space constraints in their own dormitories, Amsterdam University College has relatively limited access and therefore reserves the right to review applications on motivation, background, study progress and GPA.

### Global Exchange Programme for Master’s students

*Students with a degree comparable to a Dutch Bachelor’s degree can apply for courses at a Master’s level.*

• **Humanities**
  - history, classics & ancient studies, archaeology, arts & culture, literary studies, European studies, media studies, linguistics, Middle Eastern studies, philosophy, western esotericism, modern European languages (courses in target language).

• **Social Sciences**
  - The Graduate School of Social Sciences organizes exchange opportunities for the programme Research Master Urban Studies. The Research Master Urban Studies is a selective Master’s programme with a restricted number of places, meant for students with a thorough interest in the field of urban studies. This exchange is only open to students of partner institutions within this programme. A limited number of places are available for exchange students who have shown that they have the right qualifications and potential to conclude courses within the research-oriented graduate programme successfully.

• **Economics and Business**
  - Accountancy & control, business economics, economics, econometrics, actuarial science & mathematical finance.

• **Child Development and Education**
  - Master Child Development and Education

• **Law**
Language requirements

Non-native English speakers should provide proof of proficiency in the English language.

Language requirements for Bachelor and Master courses

<table>
<thead>
<tr>
<th>Department or Faculty</th>
<th>Level of Exchange</th>
<th>TOEFL</th>
<th>IELTS</th>
<th>CAE</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Development and Education</td>
<td>Bachelor</td>
<td>88</td>
<td>6.5</td>
<td>C</td>
<td></td>
</tr>
<tr>
<td>Child Development and Education</td>
<td>Master</td>
<td>100</td>
<td>7</td>
<td>C</td>
<td>Sub: TOEFL 20 / IELTS 6.0</td>
</tr>
<tr>
<td>Amsterdam University College (Exchange)</td>
<td>Bachelor</td>
<td>100</td>
<td>7</td>
<td>C</td>
<td>IELTS 7.0</td>
</tr>
<tr>
<td>Communication Science (Exchange)</td>
<td>Bachelor</td>
<td>88</td>
<td>6.5</td>
<td>C</td>
<td></td>
</tr>
<tr>
<td>Faculty of Economics and Business</td>
<td>Bachelor</td>
<td>92</td>
<td>6.5</td>
<td>C</td>
<td>Sub: TOEFL 20 / IELTS 6.0</td>
</tr>
<tr>
<td>Faculty of Economics and Business</td>
<td>Master</td>
<td>92</td>
<td>6.5</td>
<td>C</td>
<td>Sub: TOEFL 20 / IELTS 6.0</td>
</tr>
<tr>
<td>Faculty of Humanities</td>
<td>Bachelor</td>
<td>92</td>
<td>6.5</td>
<td>C</td>
<td>Sub: TOEFL 20 / IELTS 6.0 / CAE C after 1 Jan 2015</td>
</tr>
<tr>
<td>Faculty of Humanities</td>
<td>Master</td>
<td>100</td>
<td>7</td>
<td>C</td>
<td>Sub: TOEFL 22 / IELTS 7.0</td>
</tr>
<tr>
<td>Law Faculty</td>
<td>Bachelor</td>
<td>100</td>
<td>7</td>
<td>C</td>
<td>Sub: TOEFL 25 and list: 24 sp &amp; wr IELTS 7.0 min 6.0</td>
</tr>
<tr>
<td>Law Faculty</td>
<td>Master</td>
<td>100</td>
<td>7</td>
<td>A</td>
<td>Sub: TOEFL 20 / IELTS 6.0</td>
</tr>
<tr>
<td>Psychology</td>
<td>Bachelor</td>
<td>88</td>
<td>6.5</td>
<td>C</td>
<td>Sub: TOEFL 20 / IELTS 6.0</td>
</tr>
<tr>
<td>Psychology</td>
<td>Master</td>
<td>100</td>
<td>7</td>
<td>A</td>
<td>Sub: TOEFL 20 / IELTS 6.0</td>
</tr>
<tr>
<td>Faculty of Science</td>
<td>Bachelor</td>
<td>90</td>
<td>6.5</td>
<td>C</td>
<td>Sub: IELTS 6.0</td>
</tr>
<tr>
<td>Faculty of Science</td>
<td>Master</td>
<td>90</td>
<td>6.5</td>
<td>C</td>
<td>Sub: IELTS 6.0</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>Bachelor</td>
<td>88</td>
<td>6.5</td>
<td>C</td>
<td>Subscore: TOEFL 20 / IELTS 6.5</td>
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<tr>
<td>Social Sciences</td>
<td>Master</td>
<td>100</td>
<td>7</td>
<td>C</td>
<td>Subscore: TOEFL 22 / IELTS 6.5</td>
</tr>
</tbody>
</table>

Science
Artificial intelligence, biological sciences, biomedical sciences, chemistry, computational science, earth sciences, forensic science, information studies, life sciences, logic, mathematical physics, mathematics, physics & astronomy, software engineering, stochastics & financial mathematics, system & network engineering.
Course Selection

On the application form, students are asked to select courses that they intend to take during their exchange in Amsterdam. Courses have to be chosen for their desired host department/faculty.

The official registration for courses will only take place after acceptance. Due to possible changes in the course schedule, the UvA cannot guarantee that the courses of your wish list will actually be available during course registration. It is also possible that at the time of your application, the latest course schedule has not been released yet. For application purposes, you may therefore select courses from most recent academic year available. Students are expected to take the majority of their courses in their host department. Taking courses outside of the host department can only be arranged upon request by the host department.

Please note that registering for Master’s (graduate) courses is difficult and competitive. The admission officer will evaluate on individual basis if the student has the required background. We advise all students to select courses that represent their current study level. Undergraduate students should select undergraduate (bachelors’) courses.

Acceptance at a UvA department or faculty does not automatically make you eligible for a course through that department or faculty. Courses may have specific entry requirements or prerequisites. Please choose courses that reflect your current background. Also keep in mind that the course schedule and availability of courses will change, therefore it is best if your wish list of courses represents your intended course preferences / study field but not necessarily a definite list of courses you are set on taking.