



**Fact Sheet for Student Exchange at the University of Zurich 2019/20**

**International Relations Office**

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**Faculty of Arts and Social Sciences**

Mailing Address	Faculty of Arts and Social Sciences Dean's Office Raemistrasse 69 8001 Zurich Switzerland
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**General Information**

Important Websites	University of Zurich International Office → Exchange IRO Facebook	<a href="https://www.uzh.ch/en.html">https://www.uzh.ch/en.html</a> <a href="https://www.uzh.ch/en.html">https://www.uzh.ch/en.html</a> <a href="https://www.int.uzh.ch/en/in/program.html">https://www.int.uzh.ch/en/in/program.html</a> <a href="https://www.facebook.com/uzh.int/">https://www.facebook.com/uzh.int/</a>
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**Information about the Faculty of Arts and Social Sciences**

Important Websites	<b>Study Fields</b> Bachelor/Undergraduate Master/Graduate Application and  Mobility	<a href="https://www.phil.uzh.ch/en/studium/bachelor.html">https://www.phil.uzh.ch/en/studium/bachelor.html</a> <a href="https://www.phil.uzh.ch/en/studium/master.html">https://www.phil.uzh.ch/en/studium/master.html</a> <a href="https://www.phil.uzh.ch/en/studium/studentservices/zulasung.html">https://www.phil.uzh.ch/en/studium/studentservices/zulasung.html</a>  <a href="https://www.phil.uzh.ch/en/studium/studentservices/mobilitaet.html">https://www.phil.uzh.ch/en/studium/studentservices/mobilitaet.html</a>
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**Requirements**

Study Requirements	Students must have completed at least 2 semesters (undergraduate) or equivalent before the application opens. * Students must complete their degree at their respective home university after the exchange program.
GPA	No GPA requirement but applying students are expected to have a good academic standing.



Language Proficiency	<p>For courses taught in English (only for students of non-English speaking partner universities): Certification of English skills at about level B2 (according to the Common European Framework of Reference for Languages – CEFR), e.g. IELTS 6.5, TOEFL iBT 90, CPE or CAE. Can also be provided by the Language Center of the home university (by a native speaker).</p> <p>Requirements for courses at UZH's English Department:  <a href="https://www.es.uzh.ch/en/studies/studyabroad/incoming/languageproficiency.html">https://www.es.uzh.ch/en/studies/studyabroad/incoming/languageproficiency.html</a></p> <p>For courses taught in German: A proof of proficiency in German at about level C1 (according to CEFR) issued by the Goethe Institute or the German language department of the home university (by a native speaker).</p>
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### Nomination and Application

Deadlines	<table border="1" style="width: 100%;"> <tr> <td style="width: 30%;">Nomination</td> <td>15 March: fall semester or acad. year 15 September: spring semester</td> </tr> <tr> <td>Application</td> <td>30 March: fall semester or acad. year 30 September: spring semester</td> </tr> </table>	Nomination	15 March: fall semester or acad. year 15 September: spring semester	Application	30 March: fall semester or acad. year 30 September: spring semester
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Procedure	<table border="1" style="width: 100%;"> <tr> <td style="width: 30%;"> <p>Nomination</p> <p><b>to be done by the home institutions' exchange advisor</b></p> </td> <td> <p>Using an Excel template provided by the UZH International Relations Office, including the nominee's:</p> <ul style="list-style-type: none"> <li>• first and last name, gender, citizenship, e-mail address</li> <li>• home university, year and level of study, major and minor field of study, contact details of the home university's coordinator in charge</li> <li>• desired field of study at UZH, semester of exchange.</li> </ul> </td> </tr> <tr> <td> <p>Application</p> <p><b>to be done by the student</b></p> </td> <td> <ol style="list-style-type: none"> <li>1. Official nomination needs to be submitted by the home institution's exchange advisor.</li> <li>2. Once nomination is received, students will be given access to the online application portal.</li> <li>3. Follow the instructions in the online application portal and upload all the necessary application documents.</li> </ol> <p>List of application documents:</p> <p><a href="https://www.int.uzh.ch/en/in/program/world/university.html">https://www.int.uzh.ch/en/in/program/world/university.html</a></p> </td> </tr> </table>	<p>Nomination</p> <p><b>to be done by the home institutions' exchange advisor</b></p>	<p>Using an Excel template provided by the UZH International Relations Office, including the nominee's:</p> <ul style="list-style-type: none"> <li>• first and last name, gender, citizenship, e-mail address</li> <li>• home university, year and level of study, major and minor field of study, contact details of the home university's coordinator in charge</li> <li>• desired field of study at UZH, semester of exchange.</li> </ul>	<p>Application</p> <p><b>to be done by the student</b></p>	<ol style="list-style-type: none"> <li>1. Official nomination needs to be submitted by the home institution's exchange advisor.</li> <li>2. Once nomination is received, students will be given access to the online application portal.</li> <li>3. Follow the instructions in the online application portal and upload all the necessary application documents.</li> </ol> <p>List of application documents:</p> <p><a href="https://www.int.uzh.ch/en/in/program/world/university.html">https://www.int.uzh.ch/en/in/program/world/university.html</a></p>
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Notice of Acceptance	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Fall and full year admission:</td> <td>end of April</td> </tr> <tr> <td>Spring admission:</td> <td>end of October</td> </tr> </table>	Fall and full year admission:	end of April	Spring admission:	end of October
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### Academics

Academic Calendar	<p><b>Lecture Period</b></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Fall semester</td> <td>16 September 2019 - 21 December 2019</td> </tr> <tr> <td>Spring semester</td> <td>17 February 2020 - 30 May 2020</td> </tr> </table> <p><a href="https://www.uzh.ch/en/studies/dates.html">https://www.uzh.ch/en/studies/dates.html</a></p>	Fall semester	16 September 2019 - 21 December 2019	Spring semester	17 February 2020 - 30 May 2020
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Spring semester	17 February 2020 - 30 May 2020				



	<b>Examination dates</b> at UZH are different in each subject and depend on the courses students choose. Most examinations take place after the lecture period, namely in December/January and June.
Course Load	Exchange students are expected to choose courses amounting to around 20 ECTS in the same or a similar subject they study at their home university.
Courses	Course Catalogue <a href="http://www.courses.uzh.ch/en">http://www.courses.uzh.ch/en</a>
Restrictions	Cross-faculty course booking is allowed, however, students should attend most courses in their major and minor(s). Cross-level booking is not allowed. Restriction: Students who are not enrolled in English Language and Literature at their home university can only take lectures (no seminars) offered by the English Department.
Transcript	Students can download their transcript of records after the end of their exchange on their UZH student portal (in the second half of March for the fall semester and in the second half of September for the spring semester).
Language Courses	The Language Center of the University of Zurich and ETH offers language courses for students from all fields of study for a fee of CHF 80.-. There are also courses for international and exchange students like "German as a Foreign Language". Exchange students also have the possibility of taking a German intensive course two weeks before the lectures start. Information about the exact dates, duration and application deadlines will be available several weeks before the beginning of the semester at <a href="https://www.sprachenzentrum.uzh.ch/en.html">https://www.sprachenzentrum.uzh.ch/en.html</a> For this pre-semester intensive German language course, a fee of CHF 100.- will be charged.  Exchange students who start their exchange at UZH in the fall semester can apply for a summer school in Constance, Germany, on the border to Switzerland. The summer school is organized by IBH (International Lake Constance University) and is held in August. • fee (including accommodation): € 770 (summer 2016) • places are limited (priority for exchange students) <a href="https://www.uni-konstanz.de/en/international-office/study-in-konstanz/learning-opportunities-for-incoming-students/ibh-summer-school/">https://www.uni-konstanz.de/en/international-office/study-in-konstanz/learning-opportunities-for-incoming-students/ibh-summer-school/</a>

Additional Information about UZH	
UZH memberships	The University of Zurich is member of the following organizations: <ul style="list-style-type: none"> <li>• Universitas 21, the leading global network of research universities for the 21st century</li> <li>• The League of European Research Universities (LERU)</li> </ul>



Living in Zurich																												
Housing	<p>The University of Zurich does not own student dormitories. However, the International Relations Office has access to a limited number of rooms for exchange students from our partner universities, which are administered by the Housing Office of the University of Zurich and ETH.</p> <p>Exchange students will receive more information regarding the online registration for a room after their acceptance.</p> <p>Additional information:  <a href="https://www.int.uzh.ch/en/in/organization/housing.html">https://www.int.uzh.ch/en/in/organization/housing.html</a></p>																											
Insurance	<p>For anyone staying in Switzerland longer than three months, it is compulsory to buy Swiss health insurance. If the insurance at the home country is equivalent, students can apply for an exemption from this obligation. Students are required to await a letter from the cantonal Department of Health they will receive after the registration at the so-called "Kreisbüro" (Zurich's resident's registration offices). Liability insurance is recommended but not mandatory.</p> <p>Additional information:  <a href="https://www.int.uzh.ch/en/in/organization/insurance.html">https://www.int.uzh.ch/en/in/organization/insurance.html</a></p>																											
Living Expenses	<p><b>Estimated budget</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Rent</td> <td style="width: 10%; text-align: right;">up to</td> <td style="width: 60%;">CHF 620.- (room* provided by UZH's Housing Office)</td> </tr> <tr> <td>Utilities</td> <td></td> <td>CHF 50</td> </tr> <tr> <td>Health &amp; other insurance</td> <td style="text-align: right;">at least</td> <td>CHF 100.-**</td> </tr> <tr> <td>Food, household</td> <td></td> <td>CHF 450.-</td> </tr> <tr> <td>Transport</td> <td></td> <td>CHF 100.-</td> </tr> <tr> <td>Clothes, laundry, toiletries</td> <td></td> <td>CHF 100.-</td> </tr> <tr> <td>Study materials</td> <td></td> <td>CHF 0.- to 50.-</td> </tr> <tr> <td>Miscellaneous</td> <td></td> <td>CHF 150.-</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td><b>CHF 1620.-</b></td> </tr> </table> <p>* Furnished rooms, the rent includes overhead costs (internet connection, electricity and heating).  ** Some students might be exempted from the mandatory health insurance if the health insurance from their home country meets the requirements from the Swiss public authorities (case-by-case decision).</p>	Rent	up to	CHF 620.- (room* provided by UZH's Housing Office)	Utilities		CHF 50	Health & other insurance	at least	CHF 100.-**	Food, household		CHF 450.-	Transport		CHF 100.-	Clothes, laundry, toiletries		CHF 100.-	Study materials		CHF 0.- to 50.-	Miscellaneous		CHF 150.-	<b>TOTAL</b>		<b>CHF 1620.-</b>
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Visa	<p>Nominated students from countries with visa obligation will receive a form for immigration and further information directly from the International Relations Office of the University of Zurich.</p>																											