## CONTACT

<table>
<thead>
<tr>
<th>Name of institution</th>
<th>Peking University, CHINA</th>
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</table>
| **Inbound Coordinator for University Exchange Program** | XUE Meiman (Ms.)  
Programme Officer, International Students Division, Office of International Relations  
Address: Room 330, New Sun Student Center, Peking University, No.5 Yiheyuan Road, Haidian District, Beijing, China 100871  
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| **Outbound Coordinator for University Exchange Program** | WANG Shuo (Ms)  
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| **Division for International Students, responsible for all kinds of regular student service and administration.** | International Students Division (ISD), Office of International Relations  
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Tel: 86-10-62750592  
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**Pre-University program**  
Tel: 86-10-62752611  
Fax: 86-10-62751233  
Email: pre-uni@pku.edu.cn |
### WEBSITE

<table>
<thead>
<tr>
<th>Website</th>
<th>URL</th>
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<tbody>
<tr>
<td>Peking University</td>
<td><a href="http://english.pku.edu.cn/">http://english.pku.edu.cn/</a></td>
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<tr>
<td>International Students Division</td>
<td><a href="http://www.isd.pku.edu.cn/">http://www.isd.pku.edu.cn/</a></td>
</tr>
<tr>
<td>Courses taught in English at undergraduate level</td>
<td><a href="http://dean.pku.edu.cn/englishcourses/index.html">http://dean.pku.edu.cn/englishcourses/index.html</a></td>
</tr>
<tr>
<td>All courses at undergraduate level</td>
<td><a href="http://dean.pku.edu.cn/pkudean/course/kcb.php?ll=1">http://dean.pku.edu.cn/pkudean/course/kcb.php?ll=1</a></td>
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### ACADEMIC CALENDAR

<table>
<thead>
<tr>
<th>AY 2016-2017</th>
<th>Autumn Semester / term one</th>
</tr>
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<tbody>
<tr>
<td>Start date</td>
<td>September 12, 2016</td>
</tr>
<tr>
<td>End date</td>
<td>January 15, 2017</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>AY 2016-2017</th>
<th>Spring Semester / term two</th>
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<tbody>
<tr>
<td>Start date</td>
<td>February 20, 2017</td>
</tr>
<tr>
<td>End date</td>
<td>June 25, 2017</td>
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*2016-2017 to be officially announced, please check:
http://www.pku.edu.cn/campuslife/xl/index.htm

### APPLICATION INFORMATION

| Nomination deadline | For exchange beginning from autumn 2016: 30 March, 2016  
For exchange in spring 2017: 30 October, 2016 |
|---------------------|--------------------------------------------------------|
| Nomination method   | 1) **Nomination email** containing these information of students:
Full Name, gender, level, exchange period, email, study program
Notes:
Level: bachelor, master or doctor during the time of exchange;
Exchange period: autumn semester, spring semester or one academic year;
Study program: current study program at home university.
2) **Official paper nomination letter** is required |
| Online application deadline | For exchange beginning from autumn 2016: 15 April, 2016  
For exchange in spring 2017: 15 November, 2016 |
| Application procedure | 1. Official nomination by the home university;  
2. Nominated applicants must complete PKU online application and submit the ORIGINAL hard copies to the international office at home university;  
3. International office at home university should check and send the hard copies to us before designated date. |
| Supporting documents | Please refer to the “Application Information” to be sent by us before application system is open. |
| When will successful applicants be notified? | For exchange beginning from autumn 2016: late May, 2016;  
For exchange in spring 2017: early December, 2016 |
| Proof of language level | For studying Chinese: no language level required  
For others: Chinese HSK 6 or equivalent level  
English is not required at the application process. Certain courses may require students to submit language proof or take test. |
### Student status
1. At least **finish the first year** of current study program during the time of exchange;
2. **Remain registered** at home university during the exchange period;
3. For those who expect to come in the graduate year, they should make proper arrangement between graduation and exchange;
4. Applicants must be **non-Chinese** citizens with a valid passport, above the age of 18 and under the age of 45.

### Application language
- English or Chinese

### Language of instruction
- Mainly Chinese at undergraduate and master level.
- Some English courses are available.
- For details, please refer to COURSE INFORMATION below.

### COURSE INFORMATION

| Compulsory workload for one semester | 1. Minimal 18 class hours/week for students in PKU School of Chinese as a Second Language (3-5 courses);
|                                      | 2. 6-20 credits for students in other departments(2-10 courses), normally: 1 credit = 1 hour of attendance, 1 course demands 2, 3 or 4 hours per week, in total 32, 48, or 64 hours per semester. |

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<tr>
<td></td>
<td>When using the website, please note:</td>
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<tr>
<td></td>
<td>1. Most courses are taught in Chinese, courses taught in English are marked out in Chinese at the last column.</td>
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<tr>
<td></td>
<td>2. Courses may change and school/department reserves the right to enroll a student to certain course.</td>
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### How and when will courses be publicized?
- Check the course information of the next semester on the above website at the end of the previous semester.

### How and when do students register for courses?
1. The School of Chinese as a Second Language: students’ course program will depend on the result of the Chinese language placement test in the orientation week;
2. Other departments: select courses after registration;
3. The school and department reserve the right to register students into certain course depending on programs and course availability.

### Courses are unavailable in these faculties/programs
- Health Science Center
- Faculty with special pre-requisites
- Tailor-made programs
- Shenzhen Graduate School
- Master-level courses are only available with the faculty’s permit

### Transcript/Study certificate
- We will send official transcripts to the international office of home university at the beginning of next semester (September/March).
If a student needs an extra copy or a study certificate, he or she can ask ISD for it with a minor fee one week before they leave PKU.

### ACCOMMODATION

**Please check first with home university whether your accommodation will be covered by PKU or not.** For those whose accommodation is covered by PKU, your room will be automatically allocated in the Global Village upon arrival. Any special requests must be addressed directly to Global Village upon check-in.

For those whose accommodation is not covered by PKU, they can either apply dormitory on campus (if available) or rent an apartment off campus.

#### Dormitory on campus

PKU has two kinds of dormitory for international students: the **Global Village (Zhong Guan Xin Yuan)** and **Shaoyuan**. Both offer shared bedrooms where you will be assigned one roommate upon arrival. The monthly rent is around 3000-4200 Yuan.

- **Global Village**: Individuals can make a reservation via telephone calls (+86-10-62752288 Mr. HUA Weikang) directly. ISD cannot help with this reservation.
- **Shaoyuan**: ISD will send booking information when there is vacancy.

#### Off campus housing

**Off campus housing** offers more choices in room type and the monthly rent ranging from 2000-5000 Yuan. You can visit local agents for more information, for example, this agent provides English service: [http://www.beijingbuddy.com](http://www.beijingbuddy.com)

Website: [http://www.isd.pku.edu.cn/index.php?m=content&c=index&a=show&catid=70&id=570](http://www.isd.pku.edu.cn/index.php?m=content&c=index&a=show&catid=70&id=570)

### COSTS

| **Living cost** | Ranging from 1000 - 3000 Yuan RMB per month depending on individuals; Students can survive with every little cost on campus which provides basically everything including food, grocery, laundry, books, internet, etc. |
| **Accommodation** | Ranging from 2000-5000 Yuan RMB per month depending on location and room condition. |
| **University fee** | Normally exchange students do not pay any application, tuition or administrative fees as per the university bilateral agreement. |
| **Local Transportation** | Public transportation is as cheap as 2 Yuan for bus, less than 10 Yuan for subway. |
| **Insurance** | Starting from 2016 spring, students MUST purchase designated medical insurance plan in China for a cost of 300 Yuan RMB per semester. |

### MORE INFORMATION

More information will come along with the “**Application Instructions**” during the application and “**International Student Guidebook**” after admission.