# FUDAN UNIVERSITY

## Fact Sheet for Student Exchange

### 2022-2023 Academic Year

### Contact Information

<table>
<thead>
<tr>
<th>Name of University</th>
<th>Fudan University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office dealing with students mobility</td>
<td>Student Mobility Office, Office of Global Partnerships</td>
</tr>
<tr>
<td>Mailing address</td>
<td>Office Room 105, Ma Jinming Building Fudan University 220 Handan Road, Shanghai China 200433</td>
</tr>
</tbody>
</table>
| Contact details | Name: Ms. Mary Jieying LIN  
Designation: Director for Student Mobility  
Email: marylin@fudan.edu.cn  
Telephone: +86-21-5566-4153  
Fax: +86-21-6564-9524 |

### Incoming Exchange Affairs University-wide

<table>
<thead>
<tr>
<th>Name</th>
<th>Ms. Mary Jieying LIN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Designation</td>
<td>Incoming Exchange Officer</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:incoming@fudan.edu.cn">incoming@fudan.edu.cn</a></td>
</tr>
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### Outgoing Exchange Affairs University-wide

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Fax: +86-21-6564-9524 |

### Website for Exchange-related Information

- Office of Global Partnerships: [https://ogp.fudan.edu.cn/](https://ogp.fudan.edu.cn/)
- Online Application: [http://admission.iso.fudan.edu.cn](http://admission.iso.fudan.edu.cn)
- Course Registration (Undergraduate): [http://xk.fudan.edu.cn](http://xk.fudan.edu.cn)
- Course Registration (Graduate): [http://www.gs.fudan.edu.cn/gsenglish/](http://www.gs.fudan.edu.cn/gsenglish/)
- International Students Office: [http://iso.fudan.edu.cn/en](http://iso.fudan.edu.cn/en)

### Exchange Categories

Fudan provides three different exchange programs for you, you must choose ONLY ONE of them:

1. **Chinese Language Program** (taking Chinese Language courses)
2. **General Advanced Program** (taking undergraduate-level courses)
3. **Senior Advanced Program** (taking graduate-level courses)  
   (Graduate program is not open to Students Majoring in Economics, Management, Law and Medical Science)
<table>
<thead>
<tr>
<th>Deadline for Nomination and Application</th>
<th>Fall Semester / Term 1</th>
<th>Spring Semester / Term 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nomination by</td>
<td>Apr. 20</td>
<td>Nomination by Oct. 20</td>
</tr>
<tr>
<td>Application by</td>
<td>May 1</td>
<td>Application by Nov. 1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Check List for Application</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(digital documents needed to be uploaded in the application system, NO hardcopies required)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Photocopy of valid Passport (information page, at least 6 months period of validity)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• ID photo (Passport-sized, JPG format, <strong>white</strong> background)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Official academic transcript</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Language Proficiency Certificate, if applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Course Proposal with Fudan course codes and names (Chinese Language Students don’t need to provide Course Proposal/Study Plan)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Undergraduate students please refer to course list at [https://ogp.fudan.edu.cn/16092/list.htm](https://ogp.fudan.edu.cn/16092/list.htm)

We CAN host students with Chinese Passports or students with travel documents from Hong Kong, Macao and Taiwan but CANNOT provide them on-campus housing.

<table>
<thead>
<tr>
<th>Academic Requirements</th>
<th>GPA: Minimum 3.0 GPA on a 4.0 scale (or equivalent scores)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Language Requirements</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Chinese Language Program: <strong>No language requirements</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| • Students from non-Chinese-native countries:  
  Chinese-taught Courses: **HSK 6 (score above 220)** |                        |                          |
| • Students from non-English-native countries:  
  English-taught Courses: **TOEFL IBT above 80 or IELTS test score above 6.0 (no items below 6.0)** |                        |                          |

| Online Application Website | http://admission.iso.fudan.edu.cn |

<table>
<thead>
<tr>
<th>Application Processing Period</th>
<th>Fall Semester / Term 1</th>
<th>Spring Semester / Term 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>May 1 - May 31</td>
<td>Nov. 1 - Nov. 30</td>
</tr>
</tbody>
</table>

| When should the Admission Package be expected? | Mid June | Mid December |

| Academic calendar (2021-2022) | [https://ogp.fudan.edu.cn/16090/list.htm](https://ogp.fudan.edu.cn/16090/list.htm) |

<table>
<thead>
<tr>
<th>Term Period</th>
<th>Aug 28 2022 ~ Jan 7 2023</th>
<th>Feb 12 2023 ~ Jun 24 2023</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Examinations</th>
<th>Dec 25 2022 ~ Jan 7 2023</th>
<th>Jun 11 2023 ~ Jun 24 2023</th>
</tr>
</thead>
</table>

| Public Holidays (usually with long weekends, subject to change) | Mid-Autumn Festival: 2022-09-10~22  
National Day: 2022-10-01~07  
New Year’s Day: 2022-12-31~2023-01-02 | Ching Ming Festival: 2023-04-03~05  
Labor Day: 2023-04-29~05-01  
Youth Day: 2023-05-04  
Dragon Boat Festival: 2023-06-22~24 (Subject to change) |
<table>
<thead>
<tr>
<th>Arrival / Orientation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Recommended arrival dates</strong></td>
</tr>
<tr>
<td><strong>Fall Semester / Term 1</strong></td>
</tr>
<tr>
<td><strong>Is airport pick-up service available?</strong></td>
</tr>
<tr>
<td><strong>Is orientation program available?</strong></td>
</tr>
<tr>
<td><strong>If yes, when will it be held?</strong></td>
</tr>
<tr>
<td><strong>Cost of orientation program</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Medical insurance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Are exchange students required to purchase a compulsory medical insurance plan?</strong></td>
</tr>
<tr>
<td>All international students who are able to study in Chinese Mainland currently should purchase insurance. The insurance premium is RMB 800 per academic year. <em>(RMB 400/Per semester)</em></td>
</tr>
<tr>
<td><strong>If yes, please provide details.</strong></td>
</tr>
<tr>
<td><strong>Is purchase of medical insurance recommended?</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Visa Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Are exchange students required to obtain a student visa?</strong></td>
</tr>
<tr>
<td>X1 visa – two semester exchange</td>
</tr>
<tr>
<td>X2 visa – one semester exchange (X2 holders are able to apply for an extra enter chance during the exchange)</td>
</tr>
<tr>
<td><strong>If yes, what are the procedures?</strong></td>
</tr>
<tr>
<td>Refer to visa requirements on local consulates’ websites.</td>
</tr>
<tr>
<td><strong>Is there any physical examination needed?</strong></td>
</tr>
<tr>
<td>Physical exam costs RMB660 yuan and Resident Permit costs RMB400 yuan.</td>
</tr>
<tr>
<td>Physical examination after enrollment at Fudan is recommended because the verification of home physical examination record will probably fail due to different physical examination system.</td>
</tr>
<tr>
<td><strong>Are exchange students allowed to do off-campus internship?</strong></td>
</tr>
<tr>
<td><strong>Chinese language students MAY NOT apply for off-campus internship.</strong></td>
</tr>
</tbody>
</table>
## Estimated Expenses per Semester (approx. 4 months)

<table>
<thead>
<tr>
<th>University-administered accommodation</th>
<th>Lodging Fees</th>
</tr>
</thead>
</table>
|                                       | Main Building:  
|                                       |  
|                                       | Single-bed room: 80 RMB/day, double-bed room: 55 RMB/day  
|                                       | Supplementary Building:  
|                                       | Single-bed room in a shared apartment: 45 RMB/day  
|                                       | In addition to the above, other applicable charges include:  
|                                       | RMB800 for room reservation (prepaid, counted as part of rent)  
|                                       | RMB200 as Room and Key Deposit (Refundable)  
|                                       | Living Utilities Fee (electricity, water and internet)  
|                                       | Information: [https://iso.fudan.edu.cn/isoenglish/16212/list.htm](https://iso.fudan.edu.cn/isoenglish/16212/list.htm)  
|                                       | **When campus is closed or controlled due to pandemic control, university-administered accommodation will be otherwise arranged.** |

<table>
<thead>
<tr>
<th>Private accommodation</th>
<th>Types</th>
<th>Rental charges</th>
</tr>
</thead>
</table>
| Inns, Airbnbs & Hotels (close to campus) |                                           | Around 180 RMB/day,  
|                                       |                                           | 3000-5000 RMB/month |

| Food/Meals                            | Around 6000 RMB for one semester |

| Personal expenses                     | Around 1000 RMB/month (**laundry, sundries, transportation**) |

| Academic expenses e.g. books          | Around 500 RMB for one semester |

| Insurance                             | 400 RMB for one semester |

<p>| Mid-term course dropping fee (for undergraduate students) | If students apply to drop a course during mid-term, they will have to pay 130 RMB per credit, same as local Fudan students. |</p>
<table>
<thead>
<tr>
<th><strong>University-Administered / On-Campus Accommodation</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Is university-administered accommodation available for exchange students?</strong></td>
</tr>
<tr>
<td><strong>Is availability guaranteed?</strong></td>
</tr>
<tr>
<td><strong>What is the application procedure?</strong></td>
</tr>
<tr>
<td><strong>Is accommodation available over semester breaks?</strong></td>
</tr>
<tr>
<td><strong>If university-administered accommodation is not available, will there be any assistance in finding private housing?</strong></td>
</tr>
</tbody>
</table>
| | 1. **Unijia International Student Village**  
Add: Leisure Square, 173 Handan Road (15 minutes’ walk to Fudan)  
Booking: [booking@unijia.net](mailto:booking@unijia.net)  
Price Reference: RMB 180-220/day (single room); RMB 120/day (Double Room)  
| 2. **Youlian Huachen Hotel Apartment 友联华宸酒店公寓**  
Add: 195 Handan Road (5 minutes’ walk to Fudan)  
Booking: +86 21 65569979, [youlian3588@163.com](mailto:youlian3588@163.com) |
<table>
<thead>
<tr>
<th><strong>Course-related Information</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>How many teaching weeks are there in a semester?</strong></td>
</tr>
<tr>
<td><strong>How is a credit point defined?</strong></td>
</tr>
</tbody>
</table>
| **Is course information (e.g. description, syllabus) available online?** | English-taught Course List, Schedule and Syllabus are available at: [https://ogp.fudan.edu.cn/16092/list.htm](https://ogp.fudan.edu.cn/16092/list.htm)  
You can also find the Chinese Course List (all courses) there. |
| **Can students extend their exchange stint?** | Yes.  
Application deadlines: May 1 (for Fall Semester) or Nov. 1 (for Spring Semester)  
Procedures: get permission from Study Abroad Office of home institution first and then apply to Office of Global Partnerships at Fudan for extension. |
| **Restricted program or courses (not open to exchange students)** | According to agreements clauses.  
Other restrictions include the following: MBA courses, LLM courses, medical courses, special programs in faculties (e.g. International Cultural Exchange School) |
| **Courses that are only available in one particular semester** | Spring and Fall course schedules are different. |
| **What is normal exchange student load per semester?** | 6-15 credits for one semester (2-8 courses)  
(10 credits per semester on average) |
| **Are students allowed to take cross-faculty courses?** | Yes.  
As long as the courses can be registered online successfully. |
| **Most favored faculties?** | International Cultural Exchange School; Chinese Language Dept.; School of Economics/Management/ International Relations & Public Affairs/Social Development & Public Policy etc. |
| **About final transcripts.** | Official transcripts will be sent to home university at the beginning of the following term (electronic copies, usually around mid-September to receive transcripts of spring semester and mid-March of fall semester). We cannot provide any official transcripts earlier than that. If you require hard copies please contact our mobility office at incoming@fudan.edu.cn.  
Please arrange your personal schedule (graduation, internship etc.) carefully before applying for exchange programs and be responsible for your own decision! (#^.^#) |