

Reconsideration of Academic Standing

Academic Restriction or Enrolment Termination

Communications about this application will be sent to your EC Mail address

Student's details

First name/s:	<input type="text"/>	ID number:	<input type="text"/>
Last name:	<input type="text"/>	Prog/Plan: (eg, BA/Phil)	<input type="text"/>

Exceptional circumstances

If you believe your unsatisfactory academic progress was due to disabilities, impairments, medical or other exceptional circumstances, you can apply to your Faculty for reconsideration of your academic standing.

To make an application we need a **covering letter** detailing your grounds for reconsideration, including **supporting evidence**. Evidence should account for the whole period of your unsatisfactory progress, and should:

- Confirm the exceptional circumstances and verify the dates;
- Explain how this affected your academic progress; and
- Contain a recommendation about whether you can now continue with your study without being affected by the exceptional circumstances.

Your application for reconsideration will be considered by your faculty, and they will make a decision either confirming your current status, or allowing you to re-enrol under specific conditions.

For further information regarding Academic Standing, please refer to the Enrolment and Programme Regulations (45-58) at: www.calendar.auckland.ac.nz/en/genregs/enrolment-and-programme.html.

Submission date

We strongly recommend you submit the application to your faculty as soon as possible. Please allow at least a week before the semester starts.

Application fee \$60 incl. GST | DEPT CODE: 114

Before your application can be considered, an application fee needs to be paid. Payment can be made either online or in person. The fee is payable for all applications, regardless of the outcome.

Pay by Online banking or Credit/Debit card

- Click on this [link](#)
- Enter **AS-68 Fee** in the "Payment Type" field
- Send payment transaction confirmation to records@auckland.ac.nz along with this form

Note: Card payments incur a 1.9% [convenience fee](#)

Pay in Person

- Take this form to AskAuckland Central, Alfred Nathan House, 24 Princes Street, City Campus, Auckland
- Payment by Eftpos or Credit/ Debit card accepted

Declaration

I confirm that the information contained in this application is true and correct in every particular and that I have not withheld any information that could have a material bearing on this application.

Signature: _____

Date: