Lecture Capture at the University of Auckland

A guide for students

- Most lectures in lecture theatre-enabled rooms will be recorded and made available to students.
- Lecture recordings are available in the RECORDINGS tab in Canvas
- Lecture recordings are a learning resource for students – they do not equate to or replace regular attendance at lectures.
- Technical issues, beyond the control of your teachers, can sometimes affect recordings. While every effort is made to provide this resource recordings may occasionally be affected.
- Be aware of your responsibilities for using lecture recordings appropriately and the best way to use this resource to support your learning

Lecture Capture and Release Policy and Procedures

Lecture recording for some courses has been in place at the University since 2010. The new policy is that all lectures given in lecture theatre recording-enabled rooms will be captured and released to students.

Not all courses are suitable for lecture recording, and some courses may apply for exemption. Course information will clearly state where lecture recording will not be available.

Lecture recordings are not a replacement for regular attendance at your classes and interaction with your teachers and other students.

Using lecture capture to support your learning

The University recognises that students juggle many responsibilities related to, and outside of, their University study. You have told us that you would like consistent access to lecture recordings across your courses, to support your learning.

...the university has lots of facilities that are beneficial to my learning especially the lecture recordings as I could rewatch the lesson that I’m not familiar with.
Modern facilities and audiovisual aids are a great help for learning. The recording of classes and their subsequent publication in canvas is ... great help when studying or simply when it becomes impossible to physically attend classes.

If used with lecture attendance, lecture capture can be a powerful learning tool. Researchers have found that if students substitute lecture recordings for engagement on campus academic results are likely to be affected. Lecture capture is not online delivery or a replacement for attending lectures – it can enrich your active participation in a course and attendance at lectures.

Attending teaching sessions on campus is really important for participation in active learning and for contact with your teachers and peers.

University isn’t Netflix!

Lecture capture is not an equivalent to actually being in a class.

There is a huge amount of evidence that attendance at lectures is predictive of better achievement and watching the recording doesn’t make up for not turning up. In fact, there are a number of studies that find that students who do better tend to do both, that is, if you attend the live lecture and use the recording to revise bits you find difficult. Lecture recordings can also help you take better notes in lectures – summarising and paraphrasing what the lecturer is saying is better than writing down what they say word-for-word even though it’s more difficult. The recording can help reduce any worries you might have about missing anything, you can use the recording to add to your notes later.

We also know that ‘distributed learning (i.e. spreading out your learning, rather than cramming at the end of term) is much more effective – you’ll learning more with less effort overall if you do a bit each week so don’t save the recordings up and binge the boxset, university isn’t Netflix!¹

How to use lecture recordings

Use the captured lecture to:

- revise for exams
- revisit complex ideas and concepts
- slow down or speed up the recording, or pause and replay it, to work at your own pace
- pick up on things missed in class
- to expand or clarify your notes after the lecture
- checking what was said before approaching your lecturer for clarification of issues, ideas or misunderstandings.

¹ Nordmann E, Kuepper-Tetzel, CE, Robson, L, Lipan, GI, McGeorge, P, ‘Lecture capture: practical recommendations for lectures and students’, December 2018
How NOT to use lecture recordings…

It is not good practice to ‘binge watch’ lecture recordings to catch up on learning you may have missed. Lecture capture is a learning resource like the other resources provided to you in your course. It will not replace all of the aspects of learning in a course so it should not be used in this way.

! REMEMBER – You must not make a further copy, sell, alter or further reproduce or further distribute lecture recordings. Penalties for infringing these rules are set out in the University’s Copyright Materials Policy

Will every teaching session be recorded?

This service is not available in all University rooms but all those which accommodate large classes are equipped for lectures recording.

Some teaching is not suitable for recording. Where a course has been exempted from lecture capture this will be made clear to you in course information.

Technical issues, beyond the control of your teachers, can sometimes affect recordings. While every effort is made to provide this resource recordings may occasionally be affected.

What is recorded?

Lecture recordings capture the lecturer’s voice through the microphone and whatever is being displayed through the document camera.

Students’ voices may occasionally be captured through the lectern or lapel microphones.

How do I access lecture recordings?

You are able to access recordings for your courses through the Recordings tab in your course page. Recordings will be made available through Canvas only to the students enrolled in the stream or course for which the recording was made.

Lecture recordings may be streamed or downloaded.

You can view your recordings in grid view:
In both views you can see the lecture, time, room and course section. Lecturers may give the files more meaningful, ‘user friendly’ names.

**When will they be made available, and for how long?**

Lecture recordings will be available a maximum of 72 hours after the session, excluding weekends. Teachers may elect to release recordings earlier. The 72 hours allows teachers to edit recordings as required.

All recordings will be stored until the end of the next corresponding teaching term following delivery of the course.

**What are my responsibilities?**

You have a responsibility to:

- utilise lecture recordings appropriately as a supplemental learning resource and for personal study only
- understand that lecture capture is not provided as a substitute for regular lecture attendance
- understand and comply with copyright, privacy and intellectual property provisions and respect prohibitions against further distribution of lecture recordings
- be aware that technical difficulties sometimes occur that may prohibit or delay the release of recordings

**Problems with recorded lectures**

If you have an issue accessing a lecture recording file through Canvas, or the file has no picture or sound, contact the Student Service Centre.

**Further information**

*Lecture Capture and Release Policy and Procedures*

*Copyright for Students*