**Overview information**

**Discovery Profiles** can be used by potential research students (doctoral and sub-doctoral) to find supervisors and research projects to join. This guide outlines tips to help you search within **Discovery Profiles** and refine the list of potential supervisors you may wish to work with.

To find a Supervisor:

1. Search for a Supervisor in the areas of research you are interested in.
2. Refine your search using the filters e.g. Faculty, Department, PhD Accredited Supervisor, Has Current Supervision Opportunity etc.
3. Review the profiles identified from your search to find a suitable Supervisor.
4. Contact the identified Supervisor for further information about their supervision opportunity and/or click on the [Apply to Study](#) link for further information on how to start your application for a research programme.

**Search for a Supervisor using the Search field or tags (Fields of Research codes)**

Searches can be made using a free text (keyword) search or tags (Fields of Research codes).

**Keyword search:**

- The default search is free text using name or keyword, as shown below:
  
  **A.** Type a name or keywords into the **Search** field e.g.” Jan Lindsay” or “organisational psychology”.
  
  **B.** Press **Enter** or click the **icon to start the search.**

  ![Search](Image)

  When you search in Discovery Profiles it will draw from various sections within a person's profile. Those searchable areas are:

  - Name/Preferred name (and “Known as”)
  - Profile Biography
  - Research Interests
  - Teaching Summary
  - Mailing Address(es)
  - Department
  - Publication titles
  - Grant titles (when available)
Tag (Fields of Research) based search:

Use Fields of Research code (FoR) tags to find people in the areas of research you are interested in.

You can view here the full list of Field of Research categories.

To change to a Fields of Research (tag) based search:

A. Click the filter icon (click it again to toggle between a free text (keyword) search and a tag (Fields of Research codes) search.

B. Click the Search option: Tag based search.

C. Start typing, Fields of Research classifications start to appear, click the words to select.

D. Press Enter or click the icon to start the search.

How do I refine my search when looking for a supervisor?

The left-hand side of the screen contains filters in the Refine area, use these to refine your search criteria.

Untick the check box alongside an option to de-select, or click Show All. You can also RESET your search or click only to show the results of that one selection.

Refine your search by selecting one or more of:

- Fields of Research codes (if you haven’t already selected those on the home page search) View the full list of Field of Research categories.

- a particular Faculty / Institute (if you know what Faculty / Institute you wish to work in).

- PhD/Doctoral Accredited Supervisor NOTE: use this only when you are specifically looking for a PhD/doctoral accredited supervisor, otherwise keep your search broad.
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Find a Supervisor

- **Has current supervision opportunity** this displays everyone who has updated their profile to advertise current supervision opportunities.

Staff who have recently been appointed to the University may be offering doctoral project supervision opportunities but may not yet be accredited supervisors. Use just the **Has Current Supervision Opportunity** filter to find their supervision opportunities.

See the screenshots below for more information:

- The faculty/institute with the highest number of profile search results shows at the top. The first 10 display.

- Click the tick-box next to the item you wish to deselect.

- Click **Show All** if you wish to view the full list.

- The **Fields of Research** section uses the Research Codes that categorise Research Activity. View [Field of Research categories](#).

- Click **RESET** if you wish clear the filters.

- Filter for academics accredited to **supervise PhD/Doctoral** research students, and those who have **supervision opportunities available**.
Tips for reviewing profiles returned in a search:

When reviewing a profile the information shows on various tabs:

- The **About** tab displays by default, this provides an overview about the person.
- Review the **Research Outputs** tab to understand the research they have undertaken and published.
- Review the **Research** tab to understand more about the academic’s current research interests.
- Review the **Teaching & Supervision** tab, specifically the Teaching & Supervision section, to see the supervision opportunities the academic has available now.

Contact the identified Supervisor(s) for further information about their supervision opportunity and/or click on **Apply to Study** at the University of Auckland (left hand side of page) for information on how to apply for a place in a research programme.

This link will take you to the **Applications and Admissions** page on the University of Auckland website.

Need more help?

Visit the **Managing your Discovery Profile** and **Capturing your research outputs** ResearchHub pages to view our learning resources.

The resources include videos and guides on how to navigate and use **Te Waka Huia Rangahau | Research Outputs** and **Discovery Profiles**.

For further assistance please contact the **Staff Service Centre**.