



## The University of Auckland Early Childhood Centres

Alten Road, Epsom – Faculty of Education, Te Ako ō Te Tui & Symonds Street

Childcare Fees – Effective from 6<sup>th</sup> January 2021

### University of Auckland Student Fees

Under 2-year-old children	Session Times		Including food
4-hour session	Before 1.00pm/ after 1.00 pm	26.00	31.00
6-hour session		36.00	41.00
Full day		51.00	56.00
Full week		235.00	260.00

Over 2-year-old children (2-3 year olds)	Session Times		Including food
4-hour session	Before 1.00pm/ after 1.00 pm	25.00	30.00
6-hour session		35.00	40.00
Full day		49.00	54.00
Full week		220.00	245.00

Over 3-year-old children who have completed an attestation form (for 20 hours ECE) from MOE

Children aged 3-6 years	Session Times		Including food
4-hour session	Before 1.00pm/ after 1.00 pm	No Charge	5.00
6-hour session (up to 20 hours ECE subsidy)		No Charge	5.00
6-hour session (over 20-hour ECE subsidy)		18.00	23.00
Full day – including 20-hour ECE reduction		26.00	31.00
Full week – including 20-hour ECE reduction		118.00	143.00

### University of Auckland Employee Fees

Under 2-year-old children			Including food
Full day		72.00	77.00
Full week		317.00	342.00

Over 2-year-old children (2-3-year olds)			Including food
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Full day		67.00	72.00
Full week		300.00	325.00

Over 3-year-old children who have completed an attestation form (for 20 hours ECE) from MOE

Children aged 3-6 years			Including food
Full day (including 20 hours ECE)		41.00	46.00
Full week (including 20 hours ECE)		194.00	219.00

### Community Fee Schedule 6 January 2021

Under 2-year-old children			Including food
Full day		77.00	82.00
Full week		352.00	377.00

Over 2 year old children (2-3 year olds)			Including food
Full day		72.00	77.00
Full week		334.00	359.00

Over 3 year old children who have completed an attestation form (for 20 hours ECE) from MOE

Children aged 3-6 years			Including food
Full day (including 20 hours ECE)		46.00	51.00
Full week (including 20 hours ECE)		215.00	240.00

- *Although unlikely, these fees are subject to change to reflect Government subsidy level changes.*
- *These prices will be reviewed in September 2021 in consultation with whānau, as per our fees policy.*
- *It is the whānau/family responsibility to advise the Kaiwhakahaere or Centre Leader of any change of circumstance that affects the fees i.e. change from staff to student or community. University of Auckland reserves the right to charge the difference if not advised of the change.*
- *A whānau discount is offered to Under 3's if more than one tamaiti/child from the whānau attends.*
- *Meals are charged separately and not included in these fees.*

## Terms and conditions of enrolment and fees

### Procedures for tamaiti/child /childcare fees charged & FAQ's

<p>What do I need to have in place before my tamaiti/child can begin at the service, and when can I start?</p>	<p>When all documents are received your tamaiti/children are loaded into our childcare software system and fees will begin being charged according to your start date. We do ask that all childcare fees are paid two weeks in advance to cover the two-week notice period.</p>
<p>How are tamaiti/childcare fees charged, what is being charged and when?</p>	<p>At the University of Auckland (UOA) childcare centres and Te Kōhanga Reo we charge regular fees for all absences included statutory holidays. The only time UOA does not charge regular fees is over the two-week Christmas and New Year closure period – these dates are given around October each year. Regular fees are charged when your child is sick or absent unless stated otherwise in the holiday and absence procedure. Fees are to be paid two weeks' in advance by Automatic Payment, Internet Banking, EFTPOS or Salary Sacrifice if UOA staff. Failure to keep fees up to date may result in your enrolment ending, and the debt being passed on to a collection agency, for which the whānau/family will be responsible for any associated costs incurred. <i>We do value the relationships we have with whānau/family and would rather you talk to us if you are struggling to meet your payments, there may be options available to you that you may not be aware of.</i></p>
<p>Do you provide make up days and changes to enrolment days and times?</p>	<p>We do not provide make up days of any kind. Changes to enrolled days and times are possible if they are given with two weeks' notice in writing to Centre Leaders/Kaiwhakahaere – this can could be via email.</p>
<p>Do you have a notice period?</p>	<p>Our services require a two-week notice period to make any changes to enrolments including cancellation of enrolment. This includes transfers to school.</p>
<p>Is there a minimum booking?</p>	<p>There is a minimum booking time of 2 days per week or 2 sessions of 4 hours, in either the morning or afternoon – dependant on the centre structure. <i>Please note that "sessions" are only available to student whānau/families.</i></p>
<p>Is there a late fee if I collect my tamaiti/child after their booked hours?</p>	<p>We will always try and support our whānau/family where we can, if you are running late please let us know, if it becomes a habit, you may be asked to pay a late fee to cover some of the overtime we have to pay our kaiako.</p>
<p>Do you support WINZ subsidies and other support grants.</p>	<p>Absolutely! We love these to be completed before your tamaiti/child begins at our centre but understand circumstances change over their journey. We will help you with all the paperwork you need. Come and talk to us or check out the WINZ website</p>

	<p><a href="https://www.workandincome.govt.nz/documents/forms/childcare-and-oscar-subsidy-application.pdf">https://www.workandincome.govt.nz/documents/forms/childcare-and-oscar-subsidy-application.pdf</a></p> <p>The University of Auckland ECE Centres offers the 20 Hour ECE subsidies provided by the Ministry of Education. Details of this subsidy can be found here: <a href="https://www.education.govt.nz/early-childhood/funding-and-data/20-hours-ece-for-ece-services/">https://www.education.govt.nz/early-childhood/funding-and-data/20-hours-ece-for-ece-services/</a></p> <p>The ECE subsidy is provided to children aged 3 years and older and under the strict rules given by the Ministry of Education.</p>
Do you provide statements?	We do, these arrive in your email inbox each week. You are normally billed two weeks in advance to cover the cancellation period. If you are not receiving them, please just let us know.
Do you provide nappies?	<p>Only one of our centres provides nappies – this is Te Ako o Te Tui in Grafton.</p> <ul style="list-style-type: none"> <li>• The nappy charge of \$4.00 per week.</li> <li>• This will be charged to your account on your booked days.</li> </ul>

#### Procedures for holidays and discounts

##### Sibling discount

A discount of 10% is offered to whānau with two or more tamariki/children at UOA services.

- Multiple child discount only applies to the youngest of the children and only until the child turns three. Once the additional tamaiti/child turns three no ongoing discounts apply, as they will be accessing the 20-hour ECE subsidy.
- If and when the older of the sibling leaves, the multiple sibling discount will also end. If the tamaiti/child is still under the age of three, regular fees will then be charged.
- The multiple tamariki/children discount is only applied to one tamaiti/child. If you have three or more tamariki/children, this will be case-by-case and to be discussed with the ECE General Manager via the Kaiwhakahaere or Centre Leader.

##### Holidays and Absences

###### University of Auckland Students

- For absences of less than a week, full fees are payable.
- If a child is away for a full week and up to three weeks, a holding fee will be charged, which is usually half the normal fee. Application is required in writing at least one week in advance.
- Absences in excess of the three weeks will require payment of full fees to retain your tamaiti/child's place as we will lose the Government funding after 15 days.
- If absences are not advised in advance, full fees may be charged.
- Fees will not be charged for absences during the months of December and January as long as notification of a child's absence has been received.
- Where a public holiday falls on a day a tamaiti/child is enrolled, the parent shall be charged for that day - with the exception of Easter Tuesday, which is a University holiday.

#### University of Auckland Employees

- For absences of less than a week, full fees are payable.
- If a child is away for a full week and up to three weeks, a holding fee will be charged, which is half the normal fee. Application is required in writing at least one week in advance.
- Absences in excess of three weeks will require payment of full fees to retain your tamaiti/child's place.
- If absences are not advised in advance, full fees will be charged.
- Fees will not be charged for the period over Christmas where the University closes (approximately 2 weeks) these dates are confirmed closer to the end of each year in line with any fee increases.
- Where a public holiday falls on a day a tamaiti/child is enrolled, the parent shall be charged for that day with the exception of Easter Tuesday, which is a University holiday.

#### Community Whānau/families

- All absences are charged at the full rate.
- Fees will not be charged for the period over Christmas where the University closes (approximately 2 weeks) these dates are confirmed closer to the end of each year in line with any fee increases.
- Where a public holiday falls on a day a child is enrolled, the parent shall be charged for that day with the exception of Easter Tuesday, which is a university holiday.