

**GENERAL INFORMATION ON SPANISH STUDY
ABROAD 2018**
(updated September 2017)

1. Eligibility

For Stage 2 study abroad courses, students must have a B- grade pass (or better) in Spanish 105. For Stage 3 study abroad courses, students must have a B- grade pass (or better) in Spanish 201.

NB: You can still apply if you expect to pass the required language level by the end of the semester prior to study abroad.

Upon arrival at your host institution overseas, you will be given a placement test to determine the level of study there.

2. Study Abroad Advisor's approval & Documentation to be supplied on application

Your proposed course must be approved, by the Study Abroad advisor prior to your enrolment and departure. It is therefore essential that you contact the advisor well in advance, provide documentation to obtain approval.

Documentation:

(a) [Study Abroad form](#) (available from Spanish Study Abroad web page.

<http://www.arts.auckland.ac.nz/en/about/schools-in-the-faculty-of-arts/school-of-cultures--languages-and-linguistics/cultures-and-languages/spanish/study-abroad-and-overseas-work-experience.html>

(b) Up-to-date course details (e.g. from web site) [note: not needed for Valparaíso or Salamanca programmes]

(c) An up-to-date copy of your unofficial Academic Transcript.

3. Duration of course

For study abroad credit (Spanish 277-278 or 377-378) you need a minimum of four weeks' intensive study, including 36-48 hours of language acquisition (depending on level) or 36 hours of culture/literature taught in Spanish for credit for each UoA course (15 points). Proof of course duration must be supplied (see above).

4. Recommended Courses The Spanish Department approves and recommends 4-week intensive language and culture courses at *Universidad de Salamanca, Spain* (with *Cursos Internacionales*) and at *Pontificia Universidad de Valparaíso, Chile* (see separate information sheets). You will be given a placement test on arrival overseas for most programmes. All courses passed are credited at Auckland as language courses.

Salamanca offers four-week courses every month except Jan. or Dec. but our students usually go in February. You can take 3 hours of intensive language study, plus 2 hours daily of additional language or cultural studies, for total 5 hours per day x 5 days x 4 weeks. Language classes (3 hours per day) are credited as 15 points (Spanish 277 or 377); additional language/culture (extra 2 hours per day) are 15 points (Spanish 278 or 378). **2018 dates: 1 Feb. – 28 Feb. 2018 fees:**

€685 for 3hr. €835 for 4hr. €985 for 5hr. €300 registration (part of tuition). Homestay accommodation can be arranged with *Cursos Internacionales*. **2018 prices: €28.25/32.50 per day** (double/single). For details, contact the study abroad advisor Prof José Colmeiro at j.colmeiro@auckland.ac.nz.

Chile Spanish study-abroad courses in Chile at the *Pontificia Universidad de Valparaíso* take place over four weeks in January. These include both language study (15 points) and cultural studies (15 points).

2018 dates: 2-26 January, apply by 18 Nov. **2018 fees: US\$1900** tuition, No fee for application, **US\$1000** home stay. For details, contact study abroad advisor AP Walescka Pino-Ojeda, at w.pino-ojeda@auckland.ac.nz

5. Documentation to be supplied on return: Official certificate or notification of final grades for each class. To be turned in at the CLL Office (Arts 1, Level 5) so that your courses can be credited.

UNIVERSITY OF AUCKLAND STUDY ABROAD SCHOLARSHIPS (Languages and Literature), for NZ\$2,000, are available to students enrolled part-time or full-time for second or third year of foreign language major, or for BA(Hon) or MA degree. Closing dates for applications are 30 April and 30 September. See link: <http://www.auckland.ac.nz/uoa/for/currentstudents/money/scholarships/study-overseas.cfm>

STEPS TO FOLLOW IN ORGANISING A STUDY ABROAD TRIP:

- 1) Read this General Information with Guidelines. Check that you are eligible. Consult the study abroad advisor.
- 2) Get information for either **four-week study abroad programmes** in Salamanca (Spain) or Valparaíso (Chile)

from the study abroad advisor, or **one or two-semester exchange programmes** in partner universities (3 Spain, 2 Chile, 2 Mexico) from Auckland 360 office or website: www.auckland.ac.nz/360. Consider how these courses may fit into your overall studies (major/minor etc.). Choose your programme.

- 3) Make an appointment with a Study Abroad advisor or Head of Department. Either one's approval is required. Fill out the [Study Abroad form](#) and apply for an [Enrolment Concession](#) through **Student Services Online**.
- 4) Enroll with the overseas school of your choice. Pay your fees, if advance payment is required.
- 5) Enroll in University of Auckland summer school (if taking Jan./Feb. courses overseas) in November. Make sure to arrange for ELL to process signed forms with Arts Students Centre to enroll officially.
Note: You must enroll in BOTH the overseas institution and the University of Auckland before you go.
- 6) For **Auckland 360 exchange** courses, you pay tuition fees at UoA before you go.
- 7) Before traveling overseas, make sure to register with NZ Govt.'s **Safe Travel**: www.safetravel.govt.nz.

Via TRM

The University is in the process of transitioning all the Study Abroad courses in 2018 onto a new travel relation management tool, called Via TRM, by the end of year. (You can access the site here

https://go.aucklandabroad.ac.nz/client/register/sign_in or google "Via TRM University of Auckland")

However, the University would like to include as many students as possible, as its duty of care for its students. As an incentive, The University of Auckland will cover your travel insurance, as long as you meet the eligibility conditions of the Funded Via TRM Travel Insurance T&Cs – see Guidelines for students travelling overseas

(<https://www.auckland.ac.nz/en/students/forms-policies-and-guidelines/student-policies-and-guidelines/student-travel-guidelines.html> Please read through this carefully as there are a lot of information) – then you are covered

automatically by the University-provided insurance. You should take a copy of the travel insurance certificate of insurance and the emergency traveller assistance while abroad from that same link to carry with them while travelling. A generic programme has been set up in Via TRM to accommodate those students who will be overseas later this year. Please do the following:

1. Set up a traveller profile in Via TRM
2. Search for "Arts – Individual Travel Insurance Request"
3. Register
4. Enrol in the appropriate course in Summer School, 2018, before leaving.

If you have any questions regarding the travel insurance, please contact Alison Zahynacz (a.zahynacz@auckland.ac.nz) at the Risk Office.

Immediately upon return

- 8) Submit a copy of your Study Abroad certificate to the ELL Office, Arts 1 Building, Level 7.
N.B. You must submit the original notification of final grades to the ELL Office (Arts 1, Level 7) within two weeks upon your return or risk not having your courses credited.

StudyLink Information:

If you will be applying for either Student Allowance or Student Loan Living Costs funding while you are overseas, you will need to complete the Overseas Study Application Form (from StudyLink) with the actual dates of your overseas study and have it signed by the Study Abroad Adviser. (Note: On the form, each 15 point study abroad course equals 0.125 EFTS.) You will then need to give this form directly to StudyLink for processing. This form should be completed as soon as you receive approval to enrol in the Study Abroad course: The sooner you apply, the more likely you will have time to sort out any problems before you leave. You will still need to make sure you fulfill StudyLink's eligibility requirements. Failure to do this correctly may result in your payments stopping while you are overseas.

If you have general questions, please check first with AskAuckland. If you have queries about the StudyLink applications, eligibility or problems, check with StudyLink or email Fees Team (fees@auckland.ac.nz).

Study Abroad Spanish programme websites:

Spanish 277-278 and 377-378: http://www.artsfaculty.auckland.ac.nz/courses/online/?S=OL_SPANISH377

Study abroad and overseas work: <http://www.arts.auckland.ac.nz/en/about/schools-in-the-faculty-of-arts/school-of-cultures--languages-and-linguistics/cultures-and-languages/spanish/study-abroad-and-overseas-work-experience.html>

FURTHER OPTIONS AVAILABLE FOR STUDY ABROAD

360 Auckland Abroad University of Auckland: www.auckland.ac.nz/360/

These are bilateral exchanges for one or two semester exchanges, not short-term intensive programmes.

Note: Usually NZ students enrol alongside native students in regular university courses taught in Spanish.

Scholarships for Foreigners: Mexican Govt. (<http://becas.sre.gob.mx/>) – to study for a degree in Mexico.

New Zealand Undergraduate Study Abroad Award, NZ Government, Education New Zealand:

<http://www.newzealandeducated.com/scholarships/page3.html#ugrad>

New Zealand Postgraduate Study Abroad Award, NZ Government, Education New Zealand:

<http://www.newzealandeducated.com/scholarships/page3.html#pgrad>

AIIESEC: For qualifications and experience outside of Study Abroad programmes, you may be interested in AIIESEC an international organisation that offers developmental and educational traineeships/internships in Spanish-speaking countries. See: auckland.nz@aiiesec.net or www.aiiesec.org