

## INFORMATION SHEET

Graduate Teaching Assistants carry out their duties under the supervision of the lecturer or course coordinator for the course, and should consult that person about anything to do with their teaching.

There are two types of teaching delivery for courses in the School of Cultures, Languages and Linguistics.

**Language courses:** these are usually taught over multiple days in a week. Hours may vary depending on the subject. Typically the contract includes:

- contact teaching hours which could be scheduled over several days per week
- preparation
- assignment marking including tests and/or exams as required
- office hours as required
- meetings as required
- training as required
- attendance at lectures as required
- test invigilation for term test(s) as required

For language acquisition courses, a background in applied language studies is preferred.

For Academic English, a qualification or teaching experience in English as a second language is preferred.

**Non-language teaching tutorials:** GTAs for these courses facilitate tutorials based on the lecture topics. Typically the contract includes:

- one or more tutorial groups per week
- preparation
- assignment marking including tests and/or exams as required
- regular office hours
- meetings as required
- training as required
- attendance at lectures as required

In the School of Cultures, Languages and Linguistics, the following subjects may require graduate teaching support:

Academic English Studies (ACADENG)

Applied Linguistics and Language Teaching (LANGTCHG)

Asian Studies (ASIAN)

Chinese

European Studies (EUROPEAN)

English Writing (ENGWRIT)

French

German

Italian

Japanese

Korean

Linguistics (LINGUIST)

Russian

Spanish