CLeaR Academic Development Bursary

**Description**

The Bursary was established in 2014 and is funded by the Centre for Learning and Research in Higher Education (CLeaR).

The main purpose of the Bursary is to assist teaching staff and staff who are in student learning support roles within the tertiary education sector to undertake a Postgraduate Certificate in Higher Education or a Master of Higher Education at the University of Auckland.

**Selection process**

- Application is made to the Scholarships Office
- A Selection Committee assesses the applications
- The Bursary is awarded by the University of Auckland Council on the recommendation of the Selection Committee

**Regulations**

1. The Bursary shall be known as the CLeaR Academic Development Bursary.
2. Up to twelve Bursaries will be awarded annually, each for a period of one semester and will be of the value of up to $1,000.
3. The Bursary may be awarded to candidates who have received a conditional or unconditional offer of place in either a Master of Higher Education or a Postgraduate Certificate in Higher Education.
4. The Bursary is tenable only by University of Auckland Staff (see Note I).
5. The basis of selection will be a personal statement with support from the Head of Department/School, CV and evidence of significant teaching responsibilities and/or current employment in student learning support (see Note II).
6. The Bursary will be awarded by the University of Auckland Council upon the recommendation of a Selection Committee comprising the Director of the Centre for Learning and Research in Higher Education (or nominee), the Head of the Academic Development Group of the Centre for Learning and Research in Higher Education (or nominee) and the Manager of the Centre for Learning and Research in Higher Education (or nominee) (see Note III).
7. The Bursary will be paid as a tuition fees credit from the first semester of enrolment into the Master of Higher
Education or Postgraduate Certificate in Higher Education programme (see Note IV).

8. The Bursary may be held concurrently with any other award or grant as long as a) the terms of that award or grant permit and b) the University of Auckland Council is informed and approves.

9. The University of Auckland Council has the power to terminate or suspend a Bursary if it receives a report of unsatisfactory progress of a recipient from the Director of the Centre for Learning and Research in Higher Education.

10. The University of Auckland Council is not obliged to make an award if in any year there is no candidate of sufficient merit.

11. The University of Auckland Council has the power to amend or vary these Regulations provided that there is no departure from the main purpose of the Bursary.

12. Applications close with the Scholarships Office on 15 February and 5 July in the year of the award.

13. Notes [I]-[IV] below are deemed to be regulations.

**Notes**

I. Recipients will need to arrange payment for the remaining balance of their tuition fees with their Head of Department/School. Staff enrolled as international students will be required to pay international student fees.

II. Applicants must be currently employed by the University of Auckland, in a teaching or student learning support role, and meet University of Auckland admission and enrolment requirements for the Postgraduate Certificate in Higher Education or a Master of Higher Education.

III. At its discretion the Selection Committee may choose to award one bursary per faculty or several bursaries to one or more faculties.

IV. Payment to part-time students will be made on a pro-rata basis.