

## Postgraduate International Networks Mobility Fund (PINMF)

The Postgraduate International Networks Mobility Fund (PINMF) is a one-off mobility fund that supports outgoing visits by research masters students and doctoral candidates to partners in any of the University's three networks: Association of Pacific Rim Universities, Universitas 21 and Worldwide Universities Network. For details, see [Network partners](#).

The purpose of this fund is to provide students with the opportunity to build an international network with peers and experts in their field and strengthen research links and mobility between the University's network partners.

### Eligible activities

Students may apply for up to NZ\$8,000 to:

- Attend *network-branded* workshops and conferences (e.g. APRU Global Health Workshop, U21 Health Sciences Doctoral Forum)
- Visit one or more network partners for project placements and research collaboration opportunities

### Selection criteria

Applications are reviewed by a selection panel, taking into account the following criteria:

- Quality of the application.
- Benefits of the proposed activity to the applicant, home and partner universities and network relationship.
- Sustainability – ability to build and maintain long-term international relationships and, where relevant, to generate external funding to sustain collaborative research projects.
- Applicant ability to act as an effective ambassador for the University and communicate new knowledge back to the University.
- Level of support from the department or school and faculty and from the partner institutions.

### PINMF coverage

- PINMF may be used to cover the awardee's economy travel and accommodation, conference/workshop fees for the approved activity. No per diems or fees/charges imposed by partner institutions are covered by PINMF.
- PINMF funds cannot be used to support incoming visits.
- PINMF cannot be used to fund research projects.
- PINMF funding must be committed and ideally spent by the end of 2018, or via prior agreement, within one year of the award, and all expenditure must comply with the University's financial policies.

The selection panel reserves the right to award a reduced amount of funding to a recipient.

## Eligibility

This fund shall be available to students enrolled in research masters and doctoral programmes that meet the following criteria:

- Students enrolled full-time at the University of Auckland who have paid the fees or have arranged to pay the fees, for the degree of Doctor of Philosophy or the research component of another approved doctorate. Applicants must be within 36 months of their doctoral registration start date at time of application and have had their registration confirmed.
- Students enrolled full-time at the University of Auckland in a masters degree which includes a research component of at least 90 points and can establish eligibility for doctoral study.

Non-NZ citizen applicants need to be aware of the NZ domestic fees policy for doctoral candidates and any potential impact on their immigration status if successful in receiving a travel grant.

## Reporting requirements

Recipients are required to submit a report outlining the key outcomes of the activity in terms of the specific goals of the award, any benefits to the University and possible next steps. Reports will be presented to the University's International Committee and will become public documents.

## Application information

The following documents are required in order to submit an application:

1. Completed application form (including indicative dates of travel and proposed budget)
2. Invitation letter/statement of support from host supervisor(s) or equivalent
3. Statement of support from home supervisor in Auckland
4. Either:
  - a. A copy of the letter received from the Board of Graduate Studies confirming you have completed your provisional period of registration
  - b. Confirmation of your enrolment into a masters degree with 90 point or higher research component.
5. A copy of your C.V.

**Deadline for applications: 12noon, Monday 20 August 2018**

Applications should be combined in the above order and submitted to [internationalnetworks@auckland.ac.nz](mailto:internationalnetworks@auckland.ac.nz)

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## Accessing your award

Please note that **both flights and accommodation** must typically be **booked via Orbit Travel**. Some conference accommodation offered at preferential rates can be booked with prior approval; please see the [University's Travel Policy](#) for further information.

Once you have confirmed your itinerary and accommodation, you will receive an email with your itinerary attached including instructions for 'Arranging a Purchase Order'. Please forward this email and your itinerary to the International Networks Coordinator at [internationalnetworks@auckland.ac.nz](mailto:internationalnetworks@auckland.ac.nz). The International Office will arrange for payment to Orbit Travel directly.

## Eligible expenses

PINMF coverage includes:

- Transport costs for the trip, including return economy airfare, airport transfers, and train, ferry and bus tickets.
- Accommodation at standard business-class hotels or conference venues where a special rate has been negotiated and prior approval has been sought.
- Conference or workshop fees for network-sponsored events (e.g. APRU Global Health Workshop, U21 Educational Innovation Conference, etc.)
- Travel visas required for the trip.
- The University provides comprehensive travel insurance for all staff and student travel where the University's Travel Insurance Guidelines are met. Further information regarding student travel insurance is available [here](#).