

Additional information required for Zoom interviews:

The list of questions below will assist researchers in planning amendment requests or ethics applications where Zoom or other virtual software will be used for interviews or group discussions. Please add responses to these questions to an amendment request application or ethics application to UAHPEC and AHREC where these types of interviews will be used.

1. Will there be any changes in the recruitment method? (e.g., if you previously were going to use advertisements on campus or public spaces that can now not be done). If so, please outline the changes and provide screenshots of any advertising material.
2. Have you previously included recording of the interviews (audio or video) in the ethics approval? If so, will any of the approved procedures, e.g., storage of the data, change?
3. Will you now use Zoom to **audio record** the interview (not previously approved)?
If yes, please explain and ensure this is included in the PIS and CF
4. Will you now be **video recording** the interview (not previously approved)?
If yes, please explain and ensure this is included in the PIS and CF
5. If **audio recordings** are now included, please provide the information below about the recordings:
 - a. Please provide information about how the data will be managed:
For example, how long will these be stored for, and where; who will access the recordings and data; how will it be used; will participants be identifiable in the recordings?
6. If **video recordings** are now included, please provide the information below about the recordings:
 - a. Please provide information about how the data will be managed:
For example, how long will these be stored for, and where; who will access the recordings and data; how will it be used; will participants be identifiable in the recordings?
7. Consent via email:
 - a. Provide the wording of the email that will be sent to participants to obtain consent.
 - b. In what format and where will these email consent forms be stored and for how long?
8. Interview privacy:
If the topic of the interview is sensitive, explain how you are going to ensure that participants will have a private space to respond to the questions, and also how you as researcher will ensure that no-one else hears the interview responses.